

Mayor
P. Eddie Hardman

Recorder
Shannon Fragmin



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Council
Randy Critchfield
Anna Harvey
Chad Palmer
Kristina Palmer
Wendy Posey

SEPTEMBER 6, 2016

Minutes for regular session of the Town of Anmoore Council held Monday, September 6, 2016 at the Anmoore Fire Department/Council Chambers, 158 Ash Street, Anmoore, WV at 7:00 PM.

Pledge of Allegiance was led by Anna Harvey and Prayer was said by Councilmember Posey.

Roll Call: Mayor Hardman, Council members Anna Harvey, Wendy Posey, Kristina Palmer, Chad Palmer, and Randy Critchfield were all present. Recorder Shannon Fragmin was absent.

Motion was made to appoint Anna Harvey to be acting recorder for this meeting by Council member Wendy Posey, 2nd by Kristina Palmer. All voted in favor and motion passed.

Approval of Minutes: Motion made by Councilmember Kristina Palmer to accept the Minutes from the **Work Session** dated August 11, 2016, 2nd by Wendy Posey. All voted in favor and motion passed.

Motion made by Councilmember Posey to accept the Minutes from the **Regular Session** of the Town of Anmoore Council meeting dated August 15, 2016 at 7:00 PM, 2nd by Chad Palmer. All voted in favor and motion passed.

Citizen Business: Tina Compton asked about EMS and medical bills from when John Compton was taken to the hospital while on duty. Mayor Hardman told her to give them to him.

Department Reports:

Police: Verbal report made by Chief Quinn. There have been approximately 203 calls both proactive and reactive since last report. He stated that the additional "One Way" signs that have been placed on Mary Street have been very helpful in the proper flow of traffic.

Maintenance: Written report was provided by Maintenance Supervisor Shawn Spurlock. Mayor Hardman asked on the number of prisoners that we have been getting. Mr. Spurlock stated two, and we are due to get new ones. Councilmember Posey reported an area located passed 2nd bridge on Ash Street that looks like the beginnings of a sinkhole. Councilmember Harvey asked about fixing more pot holes before we can no longer get blacktop.

Financial Report: Written report was provided by Office Manager Vickie Kerns and reviewed by Mayor and Council.

Building Inspector Report: None.

Boards and Committee Reports:

Water Board: The next water board meeting will be rescheduled for **September 14, 2016.**

Safety Committee: Minutes of the August 25, 2016 Safety Committee meeting were submitted for review. Smoke detectors need to be purchased for Fire Department. Kris Baron reported that an **Active Shooter Drill is being planned** for 9/29/16 at 10:00 AM and will involve multiple agencies. Sidewalk at municipal building needs work done or replaced. Shawn Spurlock is to get Fire Extinguishers for Police vehicles and Recreation Hall. Also was discussed was the electrical system in the Fire Department building and the need to be budgeted for next year. Don Quinn stated that a new sign needs to be placed on Municipal building and would like to have one for POLICE Department. Next Safety Committee Meeting tentatively planned for Feb. 23, 2017.

Recreation Committee Report: The floor in the hall is being sanded and refinished. Fund Raising Vera Bradley Bingo will be Oct. 2, 2016 beginning 1:00 PM. Anna Harvey gave Financial Report as of 8/31/2016.

Unfinished Business:

Queens Survey: Still Pending until further notice.

Adjusting Town Boundaries: Still Pending until further notice.

Town Hall Investigation: Town Attorney wrote a letter requesting an update and has not received a reply. He stated he will attempt to reach by phone.

Vehicle GPS: Place on next agenda.

Cameras: Shawn Spurlock stated that two more were installed outside Fire Department building.

New Business:

First reading by title of Article 308 MINORS, an Ordinance dealing with minors and curfew was read. One correction was made to 308.02 changing Cruelty to animals to Cruelty to children. Discussion and floor open for comment. **Motion** made by Council Member Kristina Palmer to accept **Ordinance** titled **Article 308 Minors** with the previous mentioned correction, 2nd by Council Member Wendy Posey. In a roll call vote: Kristina Palmer: yes, Wendy Posey: yes, Chad Palmer: yes, Randy Critchfield: yes, and Anna Harvey: yes. **Motion approved unanimously on the first reading.**

First reading by title of Article 302 Animals and Fowl, an Ordinance dealing with animals and fowl in the Town of Anmoore was read. Discussion and floor open for comment. **Motion** made by Council Member Wendy Posey to accept **Ordinance titled Article 302 Animals and Fowl** on the first reading, 2nd by Kristina Palmer. In a roll call vote: Kristina Palmer: yes, Wendy Posey: yes, Chad Palmer: yes, Anna Harvey: yes, and Randy Critchfield: no. **Motion carried with four votes in favor and one vote in the negative on the first reading.**

Ordinance dealing with enacting Vacant building Registration Program was discussed. Mayor and Council needed more information from Building Inspector, Vince Smith. **Motion made by Council Member Kristina Palmer to table until next meeting, 2nd by Chad Palmer. All voted in favor and motion passed.**

Ordinance dealing with Weeds and Grass Removal along Town Streets and Normal yard Maintenance. An example of this ordinance was read by Acting Recorder Anna Harvey and discussed by Council. Mayor Hardman stated that this could present a hardship for some of our citizens and he was not in favor. **No motion was made concerning this ordinance, so issue dies.**

New Employee for the office: Applications were reviewed by Council and interviews still need to be done.

Bills: Mayor Hardman stated that the bill for “Paul’s Distributing Carbrite” needs to be divided by the Town, Fire Department, and EMS departments. Tax bill for the EMS was discussed. **Motion made by Council Member Kristina Palmer to pay the bills adding that EMS will pay an additional \$5,000.00 (five thousand) dollars to the EMS tax payment, 2nd by Wendy Posey. Motion approved unanimously.**

Council Communications: Harrison County Planning Commission will hold a public hearing on the draft of the Harrison County Comprehensive plan on Wednesday, October 5, 2016 at 12 PM.

Executive Session: At 7:40 PM **Motion** made by Council Member Kristina Palmer to go into **Executive Session, 2nd by Chad Palmer. Motion approved unanimously.** **Motion** made by Wendy Posey to go back into regular session at 9:00 PM, 2nd by Randy Critchfield. **Motion approved unanimously. Executive Session was called to discuss employee issues.** As a result of the **Executive Session** an incident report will be placed in Mr. Compton’s personnel file. Mayor Hardman stated that it is not a write-up, but a record of what happened on Town property. **Motion** made by Wendy Posey to have an incident report of discussed occurrence placed in Mr. Compton’s Personnel file, 2nd by Kristina Palmer. In a roll call vote, Wendy Posey: yes, Kristina Palmer: yes, Chad Palmer: yes, Randy Critchfield: yes, Anna Harvey: yes. **Motion approved unanimously.**

Adjournment: Motion made by Kristina Palmer to adjourn at 9:17 PM, 2nd by Chad Palmer. **Motion approved unanimously.**

Anna Harvey, Acting Recorder

P. Eddie Hardman, Mayor

Approved on September 19, 2016