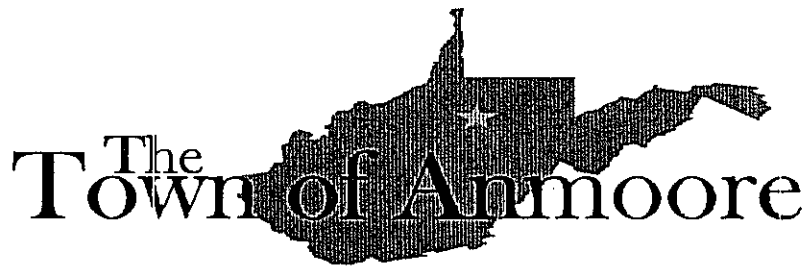


MAYOR  
P. EDDIE HARDMAN

RECORDER  
SHANNON FRAGMIN

COUNCIL  
ANNA HARVEY  
RANDY CRITCHFIELD  
CHAD PALMER  
KRISTINA PALMER  
WENDY POSEY



P.O. Box 178 Anmoore WV 26323 304.622.7431

---

OCTOBER 17, 2016

MINUTES FOR REGULAR SESSION OF THE COUNCIL OF THE TOWN OF ANMOORE HELD MONDAY,  
OCTOBER 17, 2016 AT THE ANMOORE FIRE DEPARTMENT - COUNCIL CHAMBERS, 158 ASH STREET,  
ANMOORE, WEST VIRGINIA AT 7:00PM

---

COUNCIL PRESENT

Randy Critchfield  
Anna Harvey  
Recorder Shannon Fragmin  
Kristina Palmer  
Wendy Posey

COUNCIL ABSENT

Chad Palmer  
Mayor P. Eddie Hardman

The Pledge of Allegiance was said followed in prayer given by Councilmember Posey.

After roll call the Council proceeded with the following:

***APPROVAL OF MINUTES***

---

Minutes from REGULAR SESSION of the Anmoore Town Council dated October 3, 2016 MOTION by Councilmember K. Palmer,  
SECONDED by Councilmember Harvey MOTION APPROVED UNANIMOUSLY

***CITIZENS BUSINESS***

---

**Alfred Kooken:** Presents before Council at the October 3<sup>rd</sup>, 2016 meeting requesting to open a 30 foot right-of-way called Lamm Lane. Councilmember Harvey informed Mr. Kooken, Mayor Hardman arrived at the last meeting while Council was an Executive Session. The issue was discussed, currently it is not in our budget to open that lane. More than likely an engineer would be needed if it were to be opened. Councilmember Harvey was able to discuss the opening of this Lane with the other property owners and they did not want it opened to everyone. Currently they utilize parts of it for parking, but they do not want everyone driving up and down through there. Mayor Hardman also noted that another individual presented before Council requesting to open up the lane and it was declined at that time as well. Mr. Kooken questioned if he would be able to utilize this alley for his own personal use. He questioned whether or not the Town has any ordinances stating he cannot. Councilmember Harvey stated we do not allow individuals to drive on certain

alleyways due to safety reasons. He reports he is able to drive on it, But Councilmember Harvey stated it is not drivable to everyone. She further stated if Council deems it a safety issue, the Town could go up and close it off by placing gates like we did by Mrs. Posey's house. Any further discussion regarding this issue would need to be discussed with a full Council.

Recorder Fragmin questioned whether or not the Town has any utilities up there. Councilmember Harvey also stated the concern by several other community members was possible water issues if the town were to open it up and have to move dirt around.

## ***DEPARTMENT REPORTS***

---

### **POLICE: Report given by Chief Don Quinn**

There have been approximately 111 calls both proactive and reactive since the last Council meeting.

Vicki obtained a quote from Chief Don Quinn in regards to repairs on the police vehicle. Grogg gave him a quote of \$848.00 (eight hundred and forty eight dollars) for the high-pressure power steering hose and transmission leaking fluid.

**MOTION** made by Councilmember K. Palmer to repair the police vehicle in the amount of \$848 (eight hundred and forty eight dollars) for the high-pressure power steering hose and transmission leaking fluid. **SECONDED** by Councilmember Harvey **MOTION APPROVED UNANIMOUSLY**

### **MAINTENANCE: Written report given by Shawn Spurlock, Maintenance Supervisor.**

- Work orders done.
  - Picked up trash
  - Cut grass.
  - Installed water taps for Hilver on Ash Street.
  - Cleaned up shop and vehicles.
  - Black topped potholes and different locations throughout Town.
  - Picked up brush at various locations.
  - The maintenance department had borrowed Nutter Forts garbage truck to do garbage because Anmoore truck had an electrical issue. Stacy fixed it.
  - Fixed three-quarter inch water line leak in front of Wreck-A-Mendon on Franklin Street. Fixed three-quarter inch water line leak on empty lot near the bridge at the Philippine Pike and Route 58 intersection. Fixed sink in the water board office. Fixed three-quarter inch water line leak on Philippi Pike at Marty Queens garage in Eastview.
- Per Vicki, our current water rate loss is 10% (ten percent)

**BUILDING INSPECTOR: no report given by Vince Smith**

**FINANCIAL: Written report given by Vickie Kerns, Clerk**

Bills were submitted to Council.

A spreadsheet was provided to Council members showing account balances.

Part time position – four interviews have been completed. Discussed all with recorder Shannon and we will be reposting the position.

**MOTION** made by Councilmember Harvey to repost the part-time position for Town Hall **SECONDED** by Councilmember Posey  
**MOTION APPROVED UNANIMOUSLY**

Travelers Audit – Vicki met with them on October 12 at 3:00 PM in the office. Required information for the Town and EMS were provided. The VFD info is still required and must be submitted by Wednesday, October 19, 2016. Meredith is to provide before Wednesday. If that info is not provided they will assume the highest hours, the highest number of volunteers, and charge the highest rate. It will be between 2 to 4 weeks before we know the amount or refund do..

Garbage rates – audit done with Shawn of dumpsters and sizes. Checking with other towns to compare our rates. Full report not completed at this time.

Sign for our building and Street – Vicki was inquiring about the status. Councilmember Harvey is still looking into this.

West Virginia municipal league mandatory judge and clerk training – approval is needed for Mel and Ed to attend. The cost is \$125 (one hundred and twenty five dollars) each. Mel's clerk training will be November 3 which is a Thursday. The judges training is November 4 which is a Friday.

**MOTION** made by Councilmember Harvey for Mel to attend the clerk training and for the judge to attend his training **SECONDED** by Councilmember Posey **MOTION APPROVED UNANIMOUSLY**

Comprehensive plan strategy – they need a list of all projects for the next five years that the town is undertaking or currently want/need funding to complete. This needs to be completed by October 31, 2016.

**EMS: report submitted by Kris Barron**

Call volume – there have been 162 calls since the last meeting. EMS gained a dialysis patient but also lost one due to her not meeting medical necessity.

Mr. Barron would like to do a schedule change for the 8 am to 4pm crew. The dialysis schedule has changed and the last patient now comes off at 5:30 PM. If we keep that crew on 8 to 4 they will be in overtime every week. Mr. Barron would like to put them on 7 AM to 7 PM Monday, Wednesday and Friday. They can also bring them in on an additional day and still not be in overtime. The other option would be to do a 10 to 6 and keep them Monday through Friday.

Units – 16 will be going to AEV and PA to get the doors fixed tomorrow morning. When it comes back it will go to MRI Diesel for the motor work. He looked at it last week and believed it to be the turbo and the high-pressure oil pump but will know for sure once he gets into it. Ambulance 17 had all four tires replaced and ambulance 18 now has all new tires. They had a flat on ambulance 18 with one of the new tires and had to have it replaced again. All servicing of units are up-to-date. They are still looking for a power cot.

Equipment – there was a meeting with all of the EMS departments in the county about restocking the units. The ambulance authority will replace items one for one out of the machine, all expired items need to be purchased by the individual department. With that being said, some of our equipment is expiring at the end of the year and we will need to replace it. We also have no contract to service our life packs which is required by state law to have. Mr. Barron has been in contact with physio- control and biomed. He has quotes from both of them.

EMS will have an itemized list of equipment that is expiring and the cost to replace it.

**MOTION** made by Councilmember Harvey to change the scheduled tour from 8 AM - 4 PM to 7 AM - 7 PM **SECONDED** by Councilmember K. Palmer **MOTION APPROVED UNANIMOUSLY**

ASAP report attached

Hoop Hole Hollow issue

Physio Control quote: 17,229.00 (seventeen thousand two hundred twenty nine dollars)

Biomed (ISS Solutions) \$460 (four hundred and sixty dollars) in labor and travel will be \$170 (one hundred and seventy dollars)

## ***BOARDS AND COMMITTEE REPORTS***

---

Water Board: no meeting at this time. They have not been able to have a full quorum.

Recreation Committee: they had the bingo and made approximately \$3000

Halloween will be Monday, October 31 from 6 to 7. The party will be immediately after at 7 PM at the fire department.

## ***UNFINISHED BUSINESS***

---

SECOND READING OF ORDINANCES: both were posted in the newspaper. Both were also for review at the town hall

Animals and Fowl: **MOTION** made by Councilmember Harvey to pass the second and final reading of the animals and fowl ordinance **SECONDED** by Councilmember Posey. **Roll call vote:** Mayor Hardman: absent, C. Palmer: absent, K. Palmer: yes, Wendy Posey: yes, Anna Harvey: yes, Randy Critchfield: yes, Shannon Fragmin: yes. **MOTION APPROVED UNANIMOUSLY**

Minors/Curfew – **MOTION** made by Councilmember Harvey to pass the second and final reading of the minors' ordinance.

**SECONDED** by Councilmember K. Palmer **Roll call vote:** Mayor Hardman: absent, C. Palmer: absent, K. Palmer: yes, Wendy Posey: yes, Anna Harvey: yes, Randy Critchfield: yes, Shannon Fragmin: yes. **MOTION APPROVED UNANIMOUSLY**

VEHICLE GPS: recorder Fragmin spoke with Phil today. He believes that if we start a whole new account it would be cheaper for us. The minimum to start a new account would be five GPS devices

**MOTION** made by Councilmember Harvey to start a new Town account for the GPS devices **SECONDED** by Councilmember K. Palmer **MOTION APPROVED UNANIMOUSLY**

AGREEMENT: will be notarized at the next meeting.

## ***NEW BUSINESS***

---

RECREATION COMMITTEE BANK ACCOUNT- CHANGE OF BANKS:

**MOTION** made by Councilmember K. Palmer for the recreation committee to change banks to West Union Bank, with full access to the funds. **SECONDED** by Councilmember Critchfield **MOTION APPROVED UNANIMOUSLY**

MUNICIPAL CLERK TRAINING: as discussed above

GARBAGE RATES: as discussed above

Kooker Alley: as discussed above

## ***BILLS***

---

### **Bills were submitted**

**MOTION** made by Councilmember K. Palmer to pay the bills **SECONDED** by Councilmember Posey **MOTION APPROVED UNANIMOUSLY**

## ***COUNCIL COMMUNICATIONS***

---

Rocky Romano presented to introduce himself and the seat he is running for. Asked for the communities support.  
Richard Iquinta presented to introduce himself and see if he is running for. He also asked for the communities support

## ***ADJOURNMENT***

---

There being no further business to come before Council, **MOTION MADE** by Councilmember Harvey and **SECONDED** by Councilmember K. Palmer to adjourn. **MOTION APPROVED UNANIMOUSLY**

---

P. Eddie Hardman, Mayor

---

Shannon Fragmin, Recorder

APPROVED ON: NOVEMBER 7, 2016