

MAYOR  
P. EDDIE HARDMAN

RECORDER  
SHANNON FRAGMIN

COUNCIL  
ANNA HARVEY  
RANDY CRITCHFIELD  
CHAD PALMER  
KRISTINA PALMER  
WENDY POSEY



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**NOVEMBER 7, 2016**

MINUTES FOR REGULAR SESSION OF THE COUNCIL OF THE TOWN OF ANMOORE HELD **MONDAY, NOVEMBER 7, 2016** AT THE ANMOORE FIRE DEPARTMENT - COUNCIL CHAMBERS, 158 ASH STREET, ANMOORE, WEST VIRGINIA AT **7:00PM**

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**COUNCIL PRESENT**

Randy Critchfield  
Anna Harvey (Arrival: 7:05)  
Recorder Shannon Fragmin  
Kristina Palmer  
Wendy Posey  
Chad Palmer  
Mayor P. Eddie Hardman

**COUNCIL ABSENT**

The Pledge of Allegiance was said followed in prayer given by Jim Harris.

After roll call the Council proceeded with the following:

***APPROVAL OF MINUTES***

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Minutes from **REGULAR SESSION** of the Anmoore Town Council dated October 17, 2016 **MOTION** by Councilmember K. Palmer, **SECONDED** by Councilmember Posey **MOTION APPROVED UNANIMOUSLY**

***CITIZENS BUSINESS***

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**Meredith McClain, Anmoore:** Had concerns about some of the lights in front of the Fire Department not working. Would like Maintenance Department to look at. Shawn Spurlock was present and will look at.

**Jim and Mary Harris, Oak Street Anmoore:** Had some concerns regarding the Go-Kart event that took place down the road from him. Saturday they were out of Town and came home to find the street completely blocked off by vehicles. He was concerned because had there been an emergency, the emergency vehicle would not be able to get through there. He did see a shuttle service sign down at the carbon parking lot, however nobody was parked there. He is asking if this event is to occur again in the future the Town have an

officer present to deal with traffic issues and parking. Recorder Fragmin stated she was unaware of the event. Mr. Harris asked if they had a business license with the Town. Councilmember Harvey stated there looking into it. That land is currently being surveyed because they believe they are out of city limits, the Town disagrees.

The event was for a good reason, it brought a lot of people to our community, and they charged a toy to get into the event so they could give to Toys for Tots. Any future events, planning needs to be different for parking. It's not a commercial area, it's a residential street.

Mr. Harris also asked about water board meetings. The Town has not had any water board meetings in some time. Mr. Harris states he wants to serve, but if they're not going to meet on a regular basis he wants to withdraw because he has other things to do.

Councilmember Harvey stated they had two meetings set up and both meetings had to be canceled because there wasn't a quorum.

Mr. Harris believes by not meeting we are doing a disservice to the Town and a committee that does not meet is not a committee.

Recorder Fragmin stated were kind of at the whim of our volunteers, which is what makes it hard because a lot of other people don't want to step up.

Next water board meeting was discussed. Set up November 15 at 6 PM.

**Wayne Worth, Clarksburg:** He is running for the House of Delegates. The election is tomorrow and he was wanting to introduce himself to our community.

## ***DEPARTMENT REPORTS***

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### **POLICE:**

Several tickets have been issues. Mike Corder has been covering for Chief Don Quinn.

### **MAINTENANCE: Written report given by Shawn Spurlock, Maintenance Supervisor.**

- Work orders done.
- Picked up trash
- Cut grass.
- Fixed three-quarter inch service line across from the Casket Company in Eastview.
- Cleaned shop and vehicles.
- Black topped potholes at different locations throughout the Town.
- Welded plates on the back of the garbage truck near the turnbuckles where it broke.
- Put up a new four foot florescent light in the water board office.
- Installed new commode seat in upstairs men's bathroom.
- Fixed three-quarter inch water line leak at Cove Run.
- Put a new wax ring and gasket on commode at water board office.
- Read meters.
- Dry trash was done.
- Replaced brakes and one caliper on white flatbed truck and change the oil.
- Took the dump truck to the dump three times for Al Cox.
- Rereads were done.
- Fixed 2 inch water line leak on Second Street in East view beside Ron Chandlers.
- Smoothed out yard and planted grass seed on Clinton Street after water leak.
- Ditched beside road on Linden at the corner of Oak.
- Ditched beside road on Oak right before Franklin.
- Fixed three-quarter inch water line at Woodson and Smithfield.
- Cut tree limbs at the end of Franklin on roadway for Mon Power.
- Installed water service for Jeff Richison on Franklin Avenue.
- Fixed roadway coming down past Queens Trailer Park. Councilmember Harvey stated this is private property. Mr. Spurlock stated our Police Department had trouble getting down that road and Mayor Hardman brought up the issue of having a fire in that area.

Councilmember Harvey stated they need to fix their own road then because it is private property. Those residence pay rent to that property owner.

- Mr. Spurlock asked to allow Jessica Morris to perform community service. She would possibly be doing 130 hours. Council discussed and requested more information

-Water loss was 41.4% due to all the leaks this past month.

-Councilmember Posey asked if the pothole right before Wreck-A-Mend could be fixed

-GrafTech needs to cut their grass inside their fence.

-The maintenance department on call list was made for the winter season. All councilmembers have a copy. Now we know who is on call and when for snow removal.

**BUILDING INSPECTOR:** no report given by Vince Smith

**FINANCIAL:** Written report given by Vickie Kerns, Clerk

Bills were submitted to Council.

A spreadsheet was provided to Council members showing account balances.

Part-time position – multiple resumes have been received. She will start scheduling interviews this week. The ad ends on November 10, 2016.

Audit – no response yet.

Garbage rates – still a work in progress.

West Virginia Municipal League mandatory judge and clerk training – Ed and Mel both attended on scheduled days.

Vicki stated Mel brought back a lot of good information. She questioned whether or not we were going to be having an ordinance meeting anytime soon because there's a lot of fees we are not charging for. Council discussed and decided to have an ordinance meeting on Sunday, November 20 at 1 PM in Council Chambers. The Judge, Mel and Vicki will attend.

Mayor Hardman address the community and apologized for his absence lately. Mayor Hardman's wife has been ill and in the hospital and he's missed several meetings. He stated he enjoys doing his job here but his wife is more important.

BRIM – received questionnaire it is due by January 1, 2017.

Sign for the Town Building and Street – there have been multiple inquiries daily regarding where we are located. Councilmember Harvey did get some information on metal signs and vinyl lettering. It was recommended that we get a sign that the lit. Each area needs a sign including the Maintenance Department, the Fire Department, Council Chambers the Police Department and Town Hall.

EMS back taxes are \$4487.61(four thousand four hundred and eighty seven dollars and sixty one cents) Council discussed and thinks it's best if we pay it off.

**MOTION** made by Councilmember Harvey to pay off the EMS back taxes in the amount of \$4487.61 (four thousand four hundred and eighty seven dollars and sixty one cents) **SECONDED** by Councilmember C. Palmer **MOTION APPROVED UNANIMOUSLY**

Recorder Fragmin address the community and informed everyone that the EMS back taxes started out over \$100,000 (one hundred thousand dollars) {estimated}. They will now be able to apply for grants.

Mayor Hardman would also like to get some plastic totes for up there at Town Hall to store records in. They are currently storing them in cardboard boxes and should they get wet, they would be ruined.

**MOTION** made by Councilmember K. Palmer to purchase plastic totes for the Town Hall to store records and **SECONDED** by Councilmember Harvey **MOTION APPROVED UNANIMOUSLY**

**EMS: no report submitted by Kris Barron**

Discussed repairs on the ambulances.

Recorder Fragmin disclosed account balances for EMS and the fire department accounts.

EMS is almost at \$73,000 (seventy three thousand dollars) in their account right now. The Volunteer Fire Department General Account is almost at \$16,000 (sixteen thousand dollars) and the Volunteer Fire Department Special Account is just over \$20,000 (twenty thousand dollars).

In the Town Anmoore, the General Account is at \$215,000 (two hundred and fifteen thousand). Recorder Fragmin states the Town is finally doing good and making some headway. Councilmember Harvey stated this is also with the B&O being down.

## ***BOARDS AND COMMITTEE REPORTS***

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Water Board: meeting time and date has been established

Recreation Committee: will have a Thanksgiving lunch for them. The next big function will be the Christmas party and it is scheduled December 18 at 2 o'clock. The town dinner will be Thursday, December 17.

## ***UNFINISHED BUSINESS***

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VEHICLE GPS: The Town will start a brand-new account to get five new GPS devices for all the vehicles in the Town. Ms. Kerns asked if we were getting any kind of insurance credit for the GPS trackers. Recorder Fragmin stated this would be something for us to call and find out about.

RICHISON AGREEMENT: this agreement has been discussed that previous Council meetings. Councilmember Kristina Palmer needs to notarize.

GARBAGE RATES: as discussed

KOOKEN ALLEY: Alfred Kooken wants to open up Lamb Lane. It was discussed at the last Council meeting and decided after speaking with all of Council that it's not budgeted. Councilmember Harvey stated she did speak with some of the residents up there and they were not in favor of it, plus it would have to be surveyed. Mr. Kooken stated the alleyway is currently being used by the residents up there all the way to Cahill's residence. The area in question is approximately 50 feet (fifty) so he can use. Why refuse to allow him, when everyone else is already using it. Councilmember Harvey wants to look at it, does not want to rush into anything. She fears we would be liable if Mr. Kooken changes water flow. Mr. Spurlock stated he has to go plow that alley.

**MOTION** made by Councilmember K. Palmer to open Lamm Lane. **SECONDED** by Councilmember Critchfield roll call vote: Randy Critchfield yes, Chad Palmer: yes, Kristina Palmer: yes, Wendy Posey abstained, Anna Harvey yes **MOTION APPROVED UNANIMOUSLY**

WATER CERTIFICATION: Stacey is studying and will be ready to take the test next week.

## ***NEW BUSINESS***

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EMS: will discuss in executive session

FIRE DEPARTMENT: In an effort for this Council to be transparent, some things were brought to Recorder Fragmin's attention. Mayor Hardman has not been around lately so in all fairness to him he was not completely aware of the situation. The issue was the fire department had a road toll a couple weeks ago. That road toll was not approved by Council. The first day they had a sign stating the monies that they raise that day was going to be used for equipment. This money was deposited. The second day that they held the road toll, people were under the impression that it was also for equipment. This was not so. The money that was raised this day ended up going to Mayor Hardman. It was donated to him for medical expenses for his wife. The Town of Anmoore has had a lot of bad publicity over the past couple of years. This certainly didn't help the Town's image any. Their intentions were good, but they went about it the wrong way. From here on out all road tolls will be approved by Council. Mr. Harris stated that road tolls are illegal that is a state highway. That is obstructing a state highway in this Council has no authority to do so. Recorder Fragmin stated that is news to her and if that be the case we shouldn't have road tolls at all. Mr. Harris further stated that there is an accident and Council approves that road toll, Council would be liable.

In light of this new information, Council discussed and there will be no more road tolls.

GRAFTECH GRASS as discussed above

DITCH ON OAK STREET: as discussed above

ON CALL MAINTENANCE DEPARTMENT: as discussed above

## ***BILLS***

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**Bills were submitted**

**MOTION** made by Councilmember Posey to pay the bills **SECONDED** by Councilmember C. Palmer **MOTION APPROVED UNANIMOUSLY**

## ***COUNCIL COMMUNICATIONS***

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None

## ***EXECUTIVE SESSION***

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**MOTION** made by Councilmember Harvey and **SECONDED** by Councilmember Posey to go into **EXECUTIVE** Session at 7:59 PM **MOTION APPROVED UNANIMOUSLY.**

**MOTION** made by Councilmember Posey and **SECONDED** by Councilmember K. Harvey to go into **REGULAR** Session at 9:04PM **MOTION APPROVED UNANIMOUSLY.**

Discussed in **EXECUTIVE** Session was EMS Employee Issues

## *ADJOURNMENT*

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There being no further business to come before Council, **MOTION MADE** by Councilmember K. Palmer and **SECONDED** by Councilmember Posey to adjourn. **MOTION APPROVED UNANIMOUSLY**

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P. Eddie Hardman, Mayor

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Shannon Fragmin, Recorder

APPROVED ON: NOVEMBER 21, 2016