

MAYOR
SHANNON FRAGMIN



The Town of Anmoore

RECORDER
ANNA HARVEY

COUNCIL
AMANDA CAHILL
MATTHEW CAHILL
GARY RILEY
KRISTINA PALMER
WENDY POSEY

P.O. Box 178 Anmoore WV 26323 304.622.7431

AUGUST 21, 2017 MINUTES

Minutes for regular session of the Council of the Town of Anmoore held **Monday, AUGUST 21, 2017** at the Anmoore Fire Department/Council Chambers, 158 Ash Street, Anmoore, WV at 7:00 PM.

The Pledge of Allegiance was said followed in prayer given by Councilperson Wendy Posey. The meeting was called to order by Mayor Shannon Fragmin at 7:00 PM.

ROLL CALL: Mayor Shannon Fragmin, Council members Kristina Palmer, Gary Riley, Amanda Cahill, Wendy Posey, and Recorder Anna Harvey were all present. Matthew Cahill was absent.

After roll call the Council proceeded with the following business:

APPROVAL OF MINUTES

Minutes from the regular session of the Anmoore Town Council dated August 07, 2017 was approved by motion made by Wendy Posey, 2nd by Kristina Palmer. **Motion Approved Unanimously.**

CITIZENS BUSINESS

None from audience.

Anna Harvey stated that the office received a phone call from Mr. Jenkins on Parkway Ave. about the number of cats running at large and he has health issues which make it a medical situation. She stated that in past couple months she has had multiple complaints throughout the Town on this issue. Discussed options to control cat growing population and that the Town has an Ordinance in place that does not allow animals at large.

Motion made by Amanda Cahill to have a Spring and Fall cat round-up and take to Harrison County Animal Control up to a \$200.00 (two hundred dollars) for each round-up, 2nd by Wendy Posey. In a roll call vote Amanda Cahill: yes, Wendy Posey: yes, Gary Riley: no, Kristina Palmer: no, Anna Harvey: yes, and Mayor Shannon Fragmin: yes. In a four to two vote in favor, **motion passes.**

This will be wrote up and put around Town, in paper, and on water bills.

DEPARTMENT REPORTS

POLICE: In a written report left by Chief Quinn there were 129 calls both proactive and reactive calis of service. He will have an update on new (used) cruiser by next council meeting.

MAINTENANCE: Written report given. Work orders done, trash done, door tags delivered, water shut-offs, cut grass, cleaned shop and tools, delivered rock, fixed Head Starts driveway, replaced roof on pavilion at Linden Park, put 30 feet pipe and two ton stone for turn spot off of Ash St., blacktop upper Clark street, patched potholes Owens at Mary Dr., Plainfield, Parkway, and Nash St., Working on widening the entrance to park on Parkway, and working on parking lot behind Municipal building.

There was a question of where all the camera monitors are kept and can be monitored. Mayor Fragmin is requesting all cameras be moved to a central monitoring location. The modem that is kept in Chief Hardman's office was also discussed. It was decided by Mayor Fragmin that the central monitoring location be the police office even if larger monitor needs purchased and the modem be placed in EMS office for easier access.

Had a complaint on Upper Chestnut Street that the Street needs paved. Anna Harvey will have building inspector to check Town limits and what is in will be put on the list of remaining streets that need work done.

Also requested by Maintenance Department at this time were purchase of boots and shirts for those employees that need them, tires for Snowplow Truck, and purchase of a Black top roller.

Motion made by Wendy Posey to purchase boots for those Maintenance workers who need them, 2nd by Kristina Palmer. **Motion Approved Unanimously.**

Motion made by Wendy Posey to purchase shirts for maintenance workers who need them, 2nd by Kristina Palmer. **Motion Approved Unanimously.**

Motion made by Gary Riley to purchase tires for Snowplow truck, 2nd by Kristina Palmer. **Motion Approved Unanimously.**

Motion made by Kristina Palmer to purchase a Black Top Roller for Maintenance at cost up to \$16,000.00 (sixteen thousand dollars), 2nd by Wendy Posey. **Motion Approved Unanimously.**

Vickie Kerns stated that under Water/Maintenance the Master Meter (\$3,412.98) needs replaced as well as pressure gauges at \$200 each.

Motion made by Gary Riley to purchase Master meter at \$3,412.98 (three thousand four hundred twelve dollars and ninety-eight cents) and two pressure gauges at \$200.00 (two hundred dollars) each, 2nd by Amanda Cahill. **Motion Approve Unanimously.**

FINANCIAL: Written report with bills and all account balances were submitted by Vickie Kerns, clerk. Audit-2014/2015 & 2015/2016 exit interview was attended by Anna Harvey and Wendy Posey. Final report will be sent in a few weeks. Brief discussion. There is a need for a professional CPA to help with several issues.

8/21/17

PSC Annual Reports have been sent to Bennett and Dobbins and waiting final reports. Website: Minutes through June 2017 have been added and Ordinances are continuing to be added as well as forms used for customers.

Ball field Parking/ gravel discussed. It was discussed that there were health issues at Woodson residence and that was why gate at park was opened. Anna Harvey will have Chief Quirn check on it.

Fire Department has received their money from the State. Meredith McClain requests a copy of that report.

BUILDING INSPECTOR REPORT: None

EMS/FIRE: Aimee Neely submitted written report and requests Executive Session for EMS employee issues.

The Fire Department is requesting purchase of boots for new member and purchase of educational materials for fire prevention.

Motion made by Gary Riley to purchase boots for new member, 2nd by Kristina Palmer. **Motion Approved Unanimously.**

Motion made by Wendy Posey for Fire Department to purchase Educational Fire Prevention kits at a cost of \$266.85 (two hundred sixty-six dollars and eighty-five cents), 2nd by Kristina Palmer. **Motion Approved Unanimously.**

Motion made by Kristina Palmer to take Ambulance 18 to Astorg in Parkersburg, WV for repairs, 2nd by Wendy Posey. **Motion Approved Unanimously.**

BOARDS AND COMMITTEE REPORTS

WATER: No New Information

RECREATION COMMITTEE: Future events include Fundraiser Purse Bingo Oct. 1, 2017 and Halloween date TBA. Anna Harvey stated Recreation Committee received check from insurance company to repair the WWII Memorial and Hickman Signs have been paid for the work. Also another *Water and Land Conservation* sign was ordered for park on Parkway because of it being stolen.

UNFINISHED BUSINESS:

Open the floor to Public for the purpose of the first reading of the proposed Amendment to Traffic Code Ordinance titled "Failure to Appear; penalties 303.99 (b)". **Discussion.**

Motion made by Gary Riley to approve on the first reading the Amendment to Traffic Code Ordinance Titled "Failure to Appear; penalties 303.99 (b)", 2nd by Wendy Posey. In a roll call vote Council members Amanda Cahill, Gary Riley, Kristina Palmer, Wendy Posey, and Recorder Anna Harvey voted yes. **Motion Approved Unanimously.**

NEW BUSINESS

Open the floor to Public for the purpose of the first reading of the proposed ordinance on **Business and Taxation. No public comment at this time.**

8/21/17

Motion made by Kristina Palmer to approve on the first reading the proposed ordinance on **Business and Taxation**, 2nd by Amanda Cahill. In a roll call vote Council members Amanda Cahill, Gary Riley, Kristina Palmer, Wendy Posey, and Recorder Anna Harvey voted yes. **Motion Approved Unanimously.**

Open the floor to Public for the purpose of the first reading of the proposed ordinance on **Recreational Properties**. **No public comment at this time.**

Motion made by Wendy Posey to approve on the first reading the proposed ordinance on **Recreational Properties**, 2nd by Kristina Palmer. In a roll call vote Council members Amanda Cahill, Gary Riley, Kristina Palmer, Wendy Posey, and Recorder Anna Harvey voted yes. **Motion Approved Unanimously.**

BILLS

Bills were submitted

Motion to pay the bills was made by Wendy Posey, 2nd by Kristina Palmer. **Motion Approved Unanimously.**

COUNCIL COMMUNICATIONS: NONE

EXECUTIVE SESSION

Motion made motion to go into **EXECUTIVE SESSION** at 7:45 PM made by Wendy Posey, 2nd by Kristina Palmer. **Motion Approved Unanimously.**

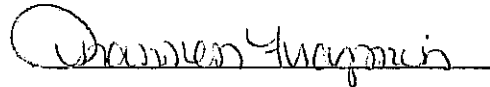
Motion made by Wendy Posey to go back into **REGULAR SESSION** at 8:24 PM, 2nd by Gary Riley. **Motion Approved Unanimously.**

Issues discussed in Executive Session were EMS employee issues.

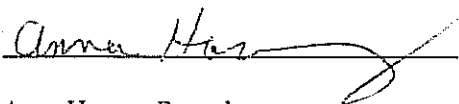
1. Discussed replacement of Maintenance Supervisor.

ADJOURNMENT

Motion to adjourn was made by Kristina Palmer, 2nd by Wendy Posey. **Motion Approved Unanimously.**



Shannon Fragmin, Mayor



Anna Harvey, Recorder

APPROVED ON: Sept. 05, 2017