

MAYOR
P. EDDIE HARDMAN

RECORDER
SHANNON FRAGMIN

COUNCIL
ANNA HARVEY
RANDY CRITCHFIELD
CHAD PALMER
KRISTINA PALMER
WENDY POSEY



P.O. Box 178 Anmoore WV 26323 304.622.7431

JANUARY 17, 2017

MINUTES FOR REGULAR SESSION OF THE COUNCIL OF THE TOWN OF ANMOORE HELD TUESDAY,
JANUARY 17, 2017 AT THE ANMOORE FIRE DEPARTMENT - COUNCIL CHAMBERS, 158 ASH STREET,
ANMOORE, WEST VIRGINIA AT 7:00PM

COUNCIL PRESENT

Anna Harvey
Recorder Shannon Fragmin
Mayor Eddie Hardman
Wendy Posey
Chad Palmer
Kristina Palmer (Arrived at 7:16)
Randy Critchfield

COUNCIL ABSENT

The Pledge of Allegiance was said followed in prayer given by Wendy Posey.

Moment of silence for Codey Hardman.

After roll call the Council proceeded with the following:

APPROVAL OF MINUTES

Minutes from REGULAR SESSION of the Anmoore Town Council dated December 5, 2017 MOTION by Councilmember Posey,
SECONDED by Councilmember C. Palmer MOTION APPROVED UNANIMOUSLY

January 3, 2017 – no meeting held as a quorum was not met.

BUILDING INSPECTOR REPORT

Deviated from the normal progression through the agenda in order to allow Mr. Vince Smith the opportunity to give his report. Mr. Smith has to attend another meeting.

Lamm Lane, a parcel map was provided to council members as a handout of this area. Mr. Kooken is now interested in bringing a road up through his own property crossover the Town's right-of-way behind Mr. Compton's house to access his other piece of property. Mr. Kooken was informed by Mr. Smith that no water is to go down the Town's right-of-way. Mr. Kooken has agreed to put a ditch across our right-of-way and maintain that ditch, all along the side of the alley and across the property so it will not create a problem down the alley for anyone else. Where the water would come across the road would then drain down to Plainfield where we have an existing storm drain. Worst-case scenario, Mr. Smith stated, is the existing storm drain isn't large enough and the Town would have to cut across the road and put a ditch for it to drain out on to 58. Mr. Kooken will maintain his road and his ditch, it is his private drive. If the drain on Plainfield is not sufficient, the Town may need to dig across the road and put in a culvert which Mr. Kooken stated he would donate to the Town.

Will have Mr. Spurlock look at the ditch near Roger Davisson's house. It was covered up by blacktop several years ago and is not draining appropriately.

The alley in front of Queens Trailer Park is a private drive, but the trailer park is in town limits. This was concluded after a survey was completed. Mr. Smith recommends that we have the town attorney send Mr. Queen a letter informing him the trailer park is in town limits and he needs to get into compliance.

Mr. Horner is working on the survey below the apartments (Goots property). He has found some paperwork on it and today Vicki gave him a disc that had some annexation and it in 2010. Very little may be in. Where they want to put the new apartments he believes that is in.

On Oak Street, Wilmoth property is out and the old Fragmin farm.

We had the attorney do a title search on three houses the Mino, Murphy and Bassinet. Out of those three houses, each have substantial liens on them. There is concern about children going past some of these houses because they're falling down. The Town can send them a letter and make them secure it and clean it up per our code. If the Town wants to tear them down we have to have funding and some of those houses, if not all, have asbestos. This doesn't count the money needed to buy/pay off the liens in order to get the property. It will be hard for the town to get a demolition grant if they know were not going to end up with the property.

MOTION made by Councilmember Posey to have the attorney draft a letter to Mr. Queen to inform him he is in town limits.
SECONDED by Councilmember C. Palmer. Roll call vote: Kristina Palmer: yes, Wendy Posey: yes, Anna Harvey: yes, Randy Critchfield: yes, Chad Palmer: yes, Shannon Fragmin: yes. **MOTION APPROVED UNANIMOUSLY**

In regards to the private driveway owned by Queen, it is getting impossible for the Town's garbage truck to go up. Councilmember Harvey asked what we can do. Recorder Fragmin stated we don't drive up that road to get the garbage will have to bring it down to the end of the road. Legally, Mr. Smith stated we shouldn't be going up his private driveway anyway because should something happen we would be liable. We can address this issue with him before we make any changes. This can be added onto the attorney's letter.

CITIZENS BUSINESS

Amanda Cahill, Roger Davisson, and Darlene Welkinson: presented before Council to discuss the issues surrounding Lamm Lane. Discussion occurred with the above named community members during the Building Inspectors Report. Upon conclusion of the discussion, each community member voiced no additional concerns and agreed to the above plan of action. Mrs. Welkinson questioned what we could do about the cats in the area. Officer Corder stated that he spoke with someone from animal control and if we trap them they will come and get the cat. He stated he would find out how much.

Merideth McClain: presents before Council at the request of membership to discuss obtaining a grant writer. Her name is Shaina Nicholson. They were interested in paying her three ways between the Fire Department, EMS and the Town if this is something Council would be interested in. The cost is \$1250 (one thousand two hundred and fifty dollars) a quarter or \$5000 (Five thousand) a year. Recorder Fragmin questioned whether or not she was willing to work with the Town because the last time she spoke with her she was not interested in working with the Town. She stated she would want this answer before we proceeded. If she can put it in contract and it can be presented at the next meeting Council would review,

DEPARTMENT REPORTS

POLICE: Verbal Report by Chief Quinn

413 calls to service that both proactive and reactive.

Ofc. Corder had a traffic stop within the last couple of weeks which revealed a sawed-off shotgun. Chief Quinn wanted to give him kudos because he does a lot of area checks and make sure things are in check.

MAINTENANCE: Written report given by Shawn Spurlock, Maintenance Supervisor.

- Work orders done.
- Picked up trash
- Cut grass at the GrafTech lot in Philippi Pike.
- Installed new radiator in garbage truck.
- Clean shop and vehicles.
- Talked with Randy Watson from Thrasher. Their lawyer is working on a mainline extension agreement. They should be here for the next Council meeting.
- Installed new water pump on garage truck.
- Installed new heater and fire department bays.
- Read meters.
- Rereads were done.
- Dry trash was done.
- Clear ditches in several different places to keep water off the roadways.
- Delivered rock to a couple different places.
- H and S controls fixed and return third pump for the pump house.
- Installed new brakes and rotors on back old dump truck.
- Replace damaged light on Police Department cruiser.
- Helped deliver fruit baskets to residents.
- Picked up brush from several locations and also burned some brush at the cage.
- Fixed leaking water service and meter well at Jeff Richison's on Plainfield Avenue.
- Fixed a 4 inch water line leak across from Stony Rose apartments on Linden Avenue.
- Mr. Spurlock would like to purchase a few sets of raingear for the guys.
- Needs new tires for the red Ford F1 50.
- Salted roads.
- Water leak on Parkway on January 8, 2017 it was a 4 inch main.
- Water leak Parkway and Ash intersection on January 9, 2017 it was a 4 inch valve leaking
- Unclogged sewer on Parkway.
- Water leak Philippi Pike on January 11, 2017 it was an 8 inch mainline.
- Water leak on Linden in front of the park on January 11, 2017 it was a 4 inch mainline water leak

-Clinton on January 12, 2017 it was a 4 inch mainline.

-Received quotes for garbage truck - it is now becoming a safety issue for the employees. Councilmember Harvey stated there is no way the town can afford a brand-new truck for the quote that was given to us in the amount of \$140,488.00 (one hundred and forty thousand four hundred and eighty eight dollars) she stated we didn't even make \$8000 (eight thousand) in profit. Recorder Fragmin stated we have two choices we can either raise our garbage rates or have Waste Management come in and do our garbage which will be more expensive. Police chief Don Quinn stated it is \$54 (Fifty four dollars) every three months. It was also stated you have a bag limit. Recorder Fragmin also stated that waste management isn't going to pick up garbage that has been torn out by animals like our guys do. Councilmember Harvey stated there was a couple other places we could check for a used garbage truck.

BUILDING INSPECTOR: Vince Smith provided his report at the beginning of the meeting as he had another Town meeting to attend. Please see above.

FINANCIAL: Written report given by Vickie Kerns, Clerk

Bills were submitted to Council.

A spreadsheet was provided to Council members showing account balances.

New employee: Kristina Kesling is back to a normal 20 hour schedule

Taxes- 941s for the third quarter 2013- oh a balance of \$8592.76 (eight thousand five hundred ninety two dollars and seventy six dollars) We have not received anything for that bill.

Petitions for election: they are available at the office. There is no notary in office yet. Manual Gizzi has offered to notarize for those who complete their application. Ends Feb 1st.

It is budget time again so if there's anybody that has any requests they need to be in within the next week or so. Leslie from Nutter Fort has agreed to assist in starting the process.

Storage: all items in the attic have been placed in plastic tote boxes as previously discussed. There were 16 total boxes.

Garbage: we made a profit of \$8709.72 for last calendar year we purchased three dumpsters in the amount of \$2700 (two thousand and seven hundred) had several repairs for the garbage truck approximately \$2000 (two thousand) (13409.72 total amount was thirteen thousand four hundred and nine dollars seventy two cents)

Councilmember Harvey mentioned that she along with Recorder Fragmin and Councilmember Posey attended a Mayors Meeting. Basically it was doom and gloom from our state officials there is no money and lots of cuts. Basically we need to watch expenditures

BOARDS AND COMMITTEE REPORTS

Water Board: Discussed the Eastview agreement. Jimmy Harris had several issues with the agreement that he felt needed to be addressed. They are going to try and go to Eastview's water board. They will attend the March meeting to iron out the agreement. This is been outdated for three years

Recreation Committee: Has a letter of resolution for everyone to sign so the recreation committee can change banks. They tried to add Wendy at the current bank and there are several issues because of paperwork. Recreation committee felt that we would switch banks and go to the bank where all of the rest of the town's accounts are.

MOTION made by Councilmember K. Palmer and **SECONDED** by Councilmember C Palmer to allow the recreation committee to change signers and to change banks from Fairmont federal to Western Union. Roll call vote: Kristina Palmer: yes, Wendy Posey: yes, Randy Critchfield: yes, Chad Palmer: yes, Anna Harvey: yes, Shannon Fragmin: yes. **MOTION APPROVED UNANIMOUSLY.**

Recreation committee has a fundraiser for Sunday, April 2. The advertisement is out. They also have Easter coming up so they will be discussing those two things at their next meeting.

UNFINISHED BUSINESS

None

NEW BUSINESS

COMMISSIONERS: We cannot appoint commissioners at this time until we find out who is going to run.

MOTION made by Councilmember Posey and **SECONDED** by Councilmember C Palmer to table the choosing of commissioners until the next Council meeting **MOTION APPROVED UNANIMOUSLY.**

RECREATION COMMITTEE: as discussed above

EMS AMBULANCE: Councilmember Harvey contacted Country Roads Leasing in the ambulance they have been looking at is a used 2008 model with 80,000 miles on it they gave us a three and a four year loan option. The four years was for \$945.08 (nine hundred forty five dollars and eight cents) and for three years it's \$1231.37 (one thousand two hundred thirty one dollars and thirty seven cents). The acquisition cost was for \$40,500 (Forty thousand five hundred). No early payoff penalty.

Councilmember Harvey stated she doesn't have an issue with them purchasing the ambulance however she would like to make note that if they have over \$50,000 (fifty thousand) in their account they should try to make additional payments on their other loan. Currently they owe hundred and \$110,000 (One hundred and ten thousand)

Mayor Hardman stated we should do the four years and as long as were over \$50,000 pay the extra on the other loan.

MOTION made by Councilmember Harvey and **SECONDED** by Councilmember Posey to purchase the ambulance under the Town of Anmoore if Mayor Hardman approves. Roll call vote: Kristina Palmer: yes, Wendy Posey: yes, Randy Critchfield: yes, Chad Palmer: yes, Anna Harvey: yes, Shannon Fragmin: yes. **MOTION APPROVED UNANIMOUSLY.**

ORDINANCES POLICE: Recorder Fragmin stated that several Council members sat down here in Council Chambers for several hours one day reviewing our ordinances for the police. We are basically starting from scratch because we've not had many ordinances. It was determined it would be easier to use Nutter forts codified ordinances. So councilmembers will have to review those before we can submit for approval. Another meeting will need to be set for ordinances.

MOTION made by Councilmember Posey and **SECONDED** by Councilmember K Palmer to table the Police Ordinances **MOTION APPROVED UNANIMOUSLY.**

BUSINESS CARDS: police want to order business cards.

MOTION made by Councilmember K. Palmer and **SECONDED** by Councilmember Posey to allow the Police Department to get business cards. **MOTION APPROVED UNANIMOUSLY**

GARBAGE TRUCK: as discussed above

GARBAGE ON CRISSFIELD: as discussed above

TIRES MAINTENANCE/POLICE: tires were purchased for the police.

MAINLINE EXTENSION EAST VIEW – LAYTON DRIVE/THRASHER: has to be sent to the attorney for review

MOTION made by Councilmember Harvey and SECONDED by Councilmember K. Palmer to send the mainline extension agreement to the attorney. Roll call vote: Kristina Palmer: yes, Wendy Posey: yes, Randy Critchfield: yes, Chad Palmer: yes, Anna Harvey: yes, Shannon Fragmin: yes. MOTION APPROVED UNANIMOUSLY.

ANNEXATION: as discussed above

LAMM LANE: as discussed above

MOTION made by Councilmember Harvey and SECONDED by Councilmember C. Palmer to allow Alfred Koogan to cross the Town's alley and giving himself access to his property. Roll call vote: Kristina Palmer: yes, Wendy Posey: yes, Randy Critchfield: yes, Chad Palmer: yes, Anna Harvey: yes, Shannon Fragmin: yes. MOTION APPROVED UNANIMOUSLY.

PRISONERS: Will discuss in executive session

BILLS

Bills were submitted

MOTION made by Councilmember Harvey to pay the bills SECONDED by Councilmember Posey MOTION APPROVED UNANIMOUSLY

COUNCIL COMMUNICATIONS

None

EXECUTIVE SESSION

MOTION made by Councilmember Harvey and SECONDED by Councilmember C. Palmer to go into EXECUTIVE Session at 8:13PM
MOTION APPROVED UNANIMOUSLY.

MOTION made by Councilmember Harvey and SECONDED by Councilmember Posey to go into REGULAR Session at 10:00PM
MOTION APPROVED UNANIMOUSLY.

Discussed in EXECUTIVE Session was Employee Issues

MOTION made by Councilmember K. Palmer and SECONDED by Councilmember Posey to stop using prisoners to assist the Maintenance Department MOTION APPROVED UNANIMOUSLY.

MOTION made by Councilmember K. Palmer and **SECONDED** by Councilmember Harvey to allow the maintenance department to purchase needed tools not to exceed \$2000 **MOTION APPROVED UNANIMOUSLY**

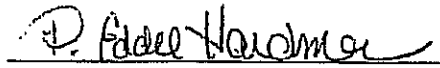
MOTION made by Councilmember K. Palmer and **SECONDED** by Councilmember Harvey to purchase three more cameras to put in the fire department day room, by the time clock for the maintenance department, and the tool room. **MOTION APPROVED UNANIMOUSLY**

Vickie will check on the GPS system tomorrow

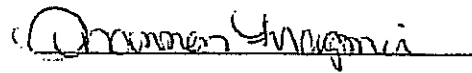
MOTION made by Councilmember K. Palmer and **SECONDED** by Councilmember Posey to give Howard McGary the raise we discussed in executive session. **MOTION APPROVED UNANIMOUSLY**

ADJOURNMENT

There being no further business to come before Council, **MOTION MADE** by Councilmember K. Palmer and **SECONDED** by Councilmember Posey to adjourn. **MOTION APPROVED UNANIMOUSLY**



P. Eddie Hardman, Mayor



Shannon Fragmin, Recorder

APPROVED ON: FEBRUARY 6, 2017

MAYOR
P. EDDIE HARDMAN

RECORDER
SHANNON FRAGMIN

COUNCIL
ANNA HARVEY
RANDY CRITCHFIELD
CHAD PALMER
KRISTINA PALMER
WENDY POSEY



P.O. Box 178 Anmoore WV 26323 304.622.7431

SIGN IN SHEET

NAME	ADDRESS
Amanda Cahill	144 Plainfield Ave.
Ryan Dawson	
Carolene W. Skinner	134 Plainfield
Meredith McClain	0