

MAYOR
SHANNON FRAGMIN

The Town of Anmoore

RECORDER
ANNA HARVEY

COUNCIL
AMANDA CAHILL
MATTHEW CAHILL
GARY RILEY
KRISTINA PALMER
WENDY POSEY

P.O. Box 178 Anmoore WV 26323 304.622.7431

JANUARY 02, 2018 MINUTES

Minutes for regular session of the Council of the Town of Anmoore held **TUESDAY, JANUARY 2, 2018** at the Anmoore Fire Department/Council Chambers, 158 Ash Street, Anmoore, WV at 7:00 PM.

The Pledge of Allegiance and prayer was said.

CALL TO ORDER: The meeting was called to order by Mayor Shannon Fragmin at 7:00 PM.

ROLL CALL: Mayor Shannon Fragmin, Recorder Anna Harvey and Council members Kristina Palmer, Gary Riley, Matthew Cahill, and Amanda Cahill were present. Wendy Posey was absent.

After roll call the Council proceeded with the following business:

APPROVAL OF MINUTES

Motion made by Gary Riley to approve the minutes from the regular session of the Anmoore Town Council dated December 18, 2017, 2nd by Kristina Palmer. **Motion Approved Unanimously.**

CITIZENS BUSINESS

Wilma Norris (211 Clinton St.) is here concerning The Town of Anmoore's Animal and Fowl Ordinance. As she raises chickens for her family's consumption and pigs to sale, the ordinance is causing a burden for her and her family. Mayor Fragmin will have to follow up with our attorney to check to see if there are any options.

DEPARTMENT REPORTS

01/02/18

POLICE: Chief Don Quinn stated that there have been about 173 calls. He stated waiting to hear about Mark Sowers equivalency to transfer to WV. Nathan Goff will be getting cruiser to place light bar and markings. Mayor Fragmin asked about moving vehicles across the street.

MAINTENANCE: Written Report Given. Work orders done, picked up trash, door tags, fixed meter lids and bases, installed new entry door at front office, water break Parkway/Phillipi pike-main line, water break Church St, water break- Chickarail, water break- Nash St., water break Plainfield, and Delivered rock.

Mayor Fragmin stated that an intergovernmental agreement had been discussed with Stonewood, however, they have decided to purchase the paver since we are purchasing the Sewer Jetter and we can borrow each other's equipment.

Motion made by Gary Riley to purchase a Sewer Jetter for Maintenance Department to be used for clogged lines to be paid half out of General Fund and half out of Sewer Fund, 2nd by Kristina Palmer. In a roll call vote Mayor Fragmin, Recorder Harvey, council members Gary Riley, Amanda Cahill, Matthew Cahill, and Kristina Palmer all voted yes. **Motion Approved Unanimously.**

Motion made by Gary Riley to purchase a Torpedo Heater and an inverter, 2nd by Matthew Cahill. **Motion Approved Unanimously.**

FINANCIAL: Account balances on spreadsheets given in written report. PSC Annual Reports 2016-2017 are now with Accounting Firm Bennett and Dobbins. Gravel charges spread sheet given.

EMS and FIRE DEPARTMENT: Mayor Fragmin stated interviews for the EMS Supervisor position will be next Monday, January 8, 2018 and Tuesday, January 9, 2018 starting at 5:00 PM

Mayor Fragmin stated Salem was interested in taking some of our transports if needed. Discussion.

Motion made by Kristina Palmer to purchase a new microwave for the Fire Department, 2nd by Amanda Cahill. **Motion Approved Unanimously.**

BOARDS AND COMMITTEE REPORTS: None

UNFINISHED BUSINESS:

Motion made by Kristina Palmer to accept the **Increment Pay Policy and Procedure Policy**, 2nd by Matthew Cahill. **Motion Approved Unanimously.**

01/02/18

Motion made by Gary Riley to accept the **Garbage Pick-UP Guidelines with the PAC MOR "Packer" Policy**, 2nd by Kristina Palmer. **Motion Approved Unanimously.**

Code of Conduct for employees was discussed. Attorney Trey Simmerman had some reservations on some of the content. It was discussed that we need to update the Employee Handbook and we can make appropriate changes at that time. Employees who have not received a handbook need one and be sure that they sign for it. We will notify Office Manager Vickie Kerns.

NEW BUSINESS:

Motion made by Kristina Palmer to table discussion on Garbage Pick-up, 2nd by Amanda Cahill. **Motion Approved Unanimously.**

Discussion on increase charges for gravel for customers. Review what we pay for gravel to what we charge our customers. **Motion** made by Kristina Palmer to raise gravel (#57 clean) by \$2.00 per ton and leaving crusher run the same, 2nd by Amanda Cahill. **Motion Approved Unanimously.**

Motion made by Gary Riley to table Ordinance on Incidental Charges, 2nd by Kristina Palmer. **Motion Approved Unanimously.**

BILLS:

Due to illness Bills were not submitted.

Motion to pay the bills that have to be paid was made by Gary Riley, 2nd by Kristina Palmer. **Motion Approved Unanimously.**

EXECUTIVE SESSION

Motion made by Kristina Palmer to go into **EXECUTIVE SESSION** at 8:10 PM, 2nd by Gary Riley. **Motion Approved Unanimously.**

Motion made by Amanda Cahill to go back into **REGULAR SESSION** at 8:56 PM, 2nd by Matthew Cahill. **Motion Approved Unanimously.**

Issues discussed in Executive Session were:

1. Discussed Employee issue.

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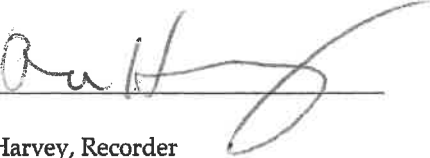
Motion made by Matthew Cahill to terminate Part-time maintenance employee who did not meet probationary requirements, 2nd by Kristina Palmer. In a roll call vote Mayor Fragmin, Recorder Harvey, council members Amanda Cahill, Matthew Cahill, and Kristina Palmer all voted yes. Gary Riley voted no. Motion passed 5 to 1.

COUNCIL COMMUNICATIONS: _____

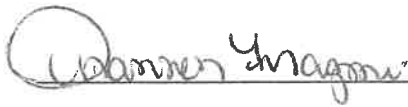
Gary Riley expressed "Thanks" to Maintenance Workers for job well done this past weekend for all water breaks in frigid conditions.

ADJOURNMENT _____

Motion to adjourn was made by Gary Riley, 2nd by Kristina Palmer. **Motion Approved Unanimously.**



Anna Harvey, Recorder



Shannon Fragmin, Mayor

APPROVED ON: January 16, 2018