

MAYOR  
SHANNON FRAGMIN

# The Town of Anmoore

RECORDER  
ANNA HARVEY

COUNCIL  
AMANDA CAHILL  
MATTHEW CAHILL  
GARY RILEY  
KRISTINA PALMER  
WENDY POSEY

P.O. Box 178 Anmoore WV 26323 304.622.7431

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## OCTOBER 16, 2017 MINUTES

Minutes for regular session of the Council of the Town of Anmoore held **Monday, October 16, 2017** at the Anmoore Fire Department/Council Chambers, 158 Ash Street, Anmoore, WV at 7:00 PM.

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The Pledge of Allegiance was said followed in prayer given by Councilperson Wendy Posey.

**CALL TO ORDER:** The meeting was called to order by Mayor Shannon Fragmin at 7:00 PM.

**ROLL CALL:** Council members Gary Riley, Wendy Posey, Amanda Cahill, Matthew Cahill, Recorder Anna Harvey, and Mayor Shannon Fragmin were present. Kristina Palmer was absent.

After roll call the Council proceeded with the following business:

### **APPROVAL OF MINUTES**

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Minutes from the regular session of the Anmoore Town Council dated October was approved by motion made by Wendy Posey, 2<sup>nd</sup> by Gary Riley. **Motion Approved Unanimously.**

### **CITIZENS BUSINESS**

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Mr. Joey Pumphrey from 350 Ash St. stated he has a few things to complain about: first is Mr. Dodd's property has not been cut. Mayor Fragmin states that Vince Smith has checked into it and we will have him to pursue it further. Discussion. Second is property on Ash St. that is owned by Town which needs cut. Gonzalez also needs cut. Lastly he has a complaint about his water bill which has increased. Vickie Kerns asked if he has called the office. He said no. He stated that they read it not until 10/3/17 and was charged extra days. Vickie Kerns said that was a reread to recheck not the original read. She will check his account this week.

DEPARTMENT REPORTS

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**POLICE:** T.R. Queen declined position. There was discussion on placing ad in newspaper and other social media.

**Motion** made by Gary Riley to place ad in various newspapers, Anmoore Web site and our face book pages, 2nd by Matthew Cahill. **Motion Approved Unanimously.** Chief Don Quinn suggested putting in some other county Sunday papers. Mayor Fragmin stated that it was approved at an earlier meeting to put out for part-time as well so we will proceed with both.

**MAINTENANCE:** Written report given by Stacey Strader. Work orders done, trash done, door tags delivered, did water shutoffs, cut grass, put rear brakes on dump, new tires on 2011 ford dump truck, working on widening the entrance to Parkway Park, picked up brush, dry trash picked up, finished tap for Ken Nicholson, blacktopped part of Mary Dr-20 ton, replaced water meters that were hard to read, hauled rock different locations, installed 3 stop signs Golden/Chestnut, catching cats, cut hedges at Cooks on Philippi Pike, fixed water break at Jarod McCray, and measured road from serenity Tea to Walnut for blacktop.

**Motion** made by Matthew Cahill to cement the front of Municipal building at cost of about \$950.00 (nine hundred fifty dollars), 2nd by Gary Riley. **Motion Approved Unanimously.**

There was much discussion on size and cost of the addition of the municipal building. When we do siding, paint what we already have to save money instead of new siding for whole building.

**Motion** made by Matthew Cahill to go with a 15 foot by 18 foot double story addition to the municipal building at approximately 15,000.00 (fifteen thousand dollars) , 2nd by Gary Riley. In a roll call vote Mayor Fragmin, Recorder Harvey, Council members Gary Riley, Matthew Cahill, Amanda Cahill, and Wendy Posey all voted yes.

There was discussion on old garbage truck which was traded in on new truck. We are having trouble obtaining a title because Leasing Company went bankrupt and did not release title.

**Motion** made to pay back Mid-State Equipment, bring back old garbage truck because of unable to get title at this time, and continue working on getting title, 2nd by Gary Riley. **Motion Approved Unanimously.**

There was discussion on when to do the concrete work on front of Municipal Building. This Thursday and Friday would be a good time. **Motion** made by Gary Riley to close office for the work this Friday, October 20, 2nd by Amanda Cahill. **Motion Approved Unanimously.**

**FINANCIAL:** Bills and account balances on spreadsheets given in written report.

Bank needs these minutes to close Seizure Account. PSC Annual Reports 2016-2017 still in process. Benefit Coordinator Training class in Flatwoods on October 19, 2017 was closed. However, it will be online a few days after class. Copier quotes were obtained.

There was discussion on Accountants/CPA firms that had sent quotes. **Motion** made by Gary Riley to go with Bridgeport Annuity Exchange & The Insurance Network LLC for Accounting assistance, 2nd by Matthew Cahill. **Motion Approved Unanimously.**

There were quotes given to Vickie Kerns for new Copiers. Anna Harvey had some questions and did not get a chance to talk with representatives. **Motion** made by Wendy Posey to table the purchase of copier until next meeting, 2nd by Amanda Cahill. **Motion Approved Unanimously.**

**BUILDING INSPECTOR REPORT:** Vickie Kerns has report from Mr. Smith. Property on Locust St. has been worked on and residents who complained are satisfied with the work that has been done. House on Linden and Ash has been secured and certified letters have been sent out. Tree with Power line through it will be taken care of by Mon Power and Asplundh. There was discussion on other areas that Asplundh may be of assistance. Anna Harvey will contact them.

**Motion** made by Gary Riley to table discussion on electrical work at Fire Department and Dilapidated Structure Fund until next meeting, 2nd by Wendy Posey. **Motion Approved Unanimously.**

Gary Riley asked if we have purchased lights for Fire Department yet. Anna Harvey stated she would check with Mr. Strader.

EMS/FIRE: NONE

***BOARDS AND COMMITTEE REPORTS***

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WATER: No New Information

RECREATION COMMITTEE: None

**UNFINISHED BUSINESS:**

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NONE

***NEW BUSINESS:***

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Mayor Fragmin stated that there were problems with getting into offices when needed, so copies of all keys to all city buildings and elevator need to be placed in the Police Office for emergency access by next meeting. **Motion** made by Amanda Cahill to have all keys copied and placed in secure location within Police Department, 2nd by Wendy Posey. **Motion Approved Unanimously.**

**Motion** made by Gary Riley to accept the East View Water Extension Agreement and to pass the resolution giving Mayor Shannon Fragmin authority to sign the agreement when it is approved by the WV PSC, 2nd by Matthew Cahill. In a roll call vote Mayor Fragmin, Recorder Harvey, Council members Wendy Posey, Amanda Cahill, Gary Riley, and Matthew Cahill voted yes. **Motion Approved Unanimously. After vote, "Resolution Authorizing The Execution and Delivery of The Alternate Mainline Extension Agreement-Portable Water Lines" was signed by all voting members present.**

There was discussion on the temporary employees and other areas where they could be utilized such as painting. **Motion** made by Gary Riley to allow temporary employees to continue to work in other areas deemed needed, 2nd by Wendy Posey. **Motion Approved Unanimously.**

**BILLS:**

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Bills were submitted

**Motion** to pay the bills was made by Wendy Posey, 2<sup>nd</sup> by Gary Riley. **Motion Approved Unanimously.**

**COUNCIL COMMUNICATIONS:**

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WV State Audits that were done are online.

Letter from Council giving Wendy Posey permission to close the Police Seizure Account which was approved last meeting needs signed.

**EXECUTIVE SESSION**

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**Motion** made by Amanda Cahill to go into **EXECUTIVE SESSION** at 7:55 PM, 2<sup>nd</sup> by Wendy Posey. **Motion Approved Unanimously.**

**Motion** made by Wendy Posey to go back into **REGULAR SESSION** at 8:36 PM, 2<sup>nd</sup> by Amada Cahill. **Motion Approved Unanimously.**

**Issues discussed in Executive Session were:**

1. Discussed Personnel issues.
2. Discussed Law Case #15c398-2 and other pending legal cases.

10/16/17

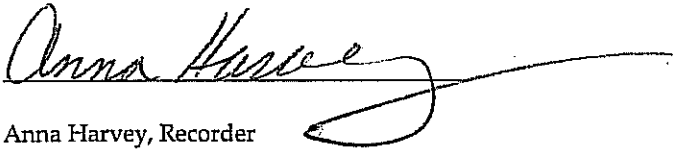
**Motion** made by Amanda Cahill to give Chief Don Quinn a raise of \$1.00 an hour, 2nd by Matthew Cahill. **Motion Approved Unanimously.**

**ADJOURNMENT**

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**Motion** to adjourn was made by Gary Riley, 2<sup>nd</sup> by Wendy Posey. **Motion Approved Unanimously.**

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Anna Harvey, Recorder

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Shannon Fragmin, Mayor

APPROVED ON: Nov. 06, 2017