

MAYOR
SHANNON FRAGMIN

The Town of Anmoore

RECORDER
ANNA HARVEY

COUNCIL
AMANDA CAHILL
MATTHEW CAHILL
GARY RILEY
KRISTINA PALMER
WENDY POSEY

P.O. Box 178 Anmoore WV 26323 304.622.7431

DECEMBER 18, 2017 MINUTES

Minutes for regular session of the Council of the Town of Anmoore held **Monday, December 18, 2017** at the Anmoore Fire Department/Council Chambers, 158 Ash Street, Anmoore, WV at 7:00 PM.

The Pledge of Allegiance and prayer was said.

CALL TO ORDER: The meeting was called to order by Mayor Shannon Fragmin at 7:00 PM.

ROLL CALL: Mayor Shannon Fragmin, Recorder Anna Harvey and Council members Kristina Palmer, Gary Riley, Matthew Cahill, Amanda Cahill and Wendy Posey were present.

After roll call the Council proceeded with the following business:

APPROVAL OF MINUTES

Motion made by Wendy Posey to approve the minutes from the regular session of the Anmoore Town Council dated December 4, 2017, 2nd by Kristina Palmer. **Motion Approved Unanimously.**

CITIZENS BUSINESS

Eddie Hardman asked about the dumping of dirt on our lines left of RT 58 Bridge. Anna Harvey stated that Mr. Strader was aware and had gone to access situation. We will check with him and Mr. Smith if needed.

Cathy Riley-Philippi Pike stopped in to "Thank" Anmoore FD & EMS for all the help with her husband.

DEPARTMENT REPORTS

01/02/18

BUILDING INSPECTOR REPORT: None.

POLICE: Chief Don Quinn stated that there have been about 165 calls. He "Thanked" council for the nice meal that was put on.

MAINTENANCE: Written Report Given. Work orders done, picked up trash, door tags, fixed meter lids and bases, painted council room, fixed fire dept. door, delivered rock to the end of Crisfield, replaced meters, Plainfield Ave found catch basin and stopped water running into street, decorated tree, fixed water break EV-Lazy Lane, and Mainline water break 2589 Philippi Pike.

Discussion on purchase of a Sewer Jetter for Maintenance Department to be used for clogged lines. We can pay for it out of General Fund and Sewer accounts. Anna Harvey will call for comparisons and Check about lease purchase agreement to see where our payment options will be.

FINANCIAL: Bills and account balances on spreadsheets given in written report. PSC Annual Reports 2016-2017 are now with Accounting Firm Bennett and Dobbins.

Budget Revisions approved by the State Auditor's Office

Issue with water Loss that maintenance is attempting to locate.

EMS and FIRE DEPARTMENT: Mayor Fragmin shared the Ems past numbers of runs and they continue to drop drastically in last couple months. With this information the EMS general fund expenditures will need to be watched closely in the next couple months.

BOARDS AND COMMITTEE REPORTS: None

UNFINISHED BUSINESS:

Motion made by Gary Riley put items discussed about trash pick-up into a policy for next meeting, 2nd by Kristina Palmer. **Motion Approved Unanimously.**

Discussed need for sign at Dumpster at Town Hall for no outside dumping-Mat Cahill stated he had a sign.

Motion made by Gary Riley to purchase anti-theft stickers for all equipment, 2nd by Wendy Posey. **Motion Approved Unanimously.**

Annual Incentive pay policy was discussed and a policy will be worked on for future use.

01/02/18

NEW BUSINESS:

Motion made by Gary Riley to send a copy of "the code of conduct for employees" to the Attorney for review, 2nd by Wendy Posey. **Motion Approved Unanimously.**

Motion made by Gary Riley to hire Officer Keith Haddix as full time police officer with benefits, 2nd by Amanda Cahill. **Motion Approved Unanimously.**

BILLS:

Bills were submitted.

Motion to pay the bills was made by Wendy Posey, 2nd by Gary Riley. **Motion Approved Unanimously.**

EXECUTIVE SESSION

Motion made by Wendy Posey to go into **EXECUTIVE SESSION** at 7:50 PM, 2nd by Kristina Palmer. **Motion Approved Unanimously.**

Motion made by Wendy Posey to go back into **REGULAR SESSION** at 8:07 PM, 2nd by Gary Riley. **Motion Approved Unanimously.**

Issues discussed in Executive Session were:

1. Discussed pay raise for maintenance employee John Compton.
2. Discussed changing maintenance employee Mary Odom from temporary part-time to permanent part-time employee status.

Motion made by Gary Riley to increase pay per hour as discussed for employee John Compton, 2nd by Wendy Posey. **Motion Approved Unanimously.**

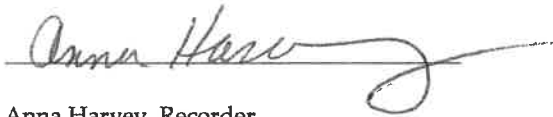
Motion made by Kristina Palmer to offer permanent part-time maintenance position to temporary part-time employee Mary Odom, 2nd by Wendy Posey. **Motion Approved Unanimously.**

COUNCIL COMMUNICATIONS: _____

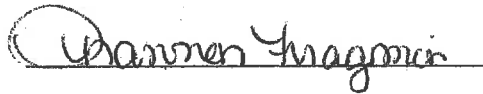
Gary Riley expressed "Thanks" to Recreation Committee for the Holiday Party.

ADJOURNMENT _____

Motion to adjourn was made by Gary Riley, 2nd by Wendy Posey. Motion Approved Unanimously.



Anna Harvey, Recorder



Shannon Fragmin, Mayor

APPROVED ON: January 02, 2018