

MAYOR
SHANNON FRAGMIN

The Town of Anmoore

RECORDER
ANNA HARVEY

COUNCIL
AMANDA CAHILL
MATTHEW CAHILL
GARY RILEY
KRISTINA PALMER
WENDY POSEY

P.O. Box 178 Anmoore WV 26323 304.622.7431

DECEMBER 4, 2017 MINUTES

Minutes for regular session of the Council of the Town of Anmoore held **Monday, December 4, 2017** at the Anmoore Fire Department/Council Chambers, 158 Ash Street, Anmoore, WV at **7:00 PM.**

The Pledge of Allegiance and prayer was done.

CALL TO ORDER: The meeting was called to order by Mayor Shannon Fragmin at 7:00 PM.

ROLL CALL: Mayor Shannon Fragmin, Recorder Anna Harvey and Council members Kristina Palmer, Gary Riley, Matthew Cahill, Amanda Cahill and Wendy Posey were present.

After roll call the Council proceeded with the following business:

APPROVAL OF MINUTES

Motion made by Wendy Posey to approve the minutes from the regular session of the Anmoore Town Council dated November 20, 2017 with the correction that Anna Harvey said prayer instead of Wendy Posey, 2nd by Gary Riley. **Motion Approved Unanimously.**

Minutes from the Special meeting of the Anmoore Town Council dated November 29, 2017 was approved by **motion** made by Kristina Palmer, 2nd by Amanda Cahill. **Motion Approved Unanimously.**

CITIZENS BUSINESS

NONE

DEPARTMENT REPORTS

12/04/17

BUILDING INSPECTOR REPORT: Vince Smith was present to address any concerns. The new ordinance that was past concerning registration of Landlords was discussed. Boarded up Murphy's house again. Complaint about water and mud on Plainfield Ave. was brought to his attention.

POLICE: Chief Don Quinn stated that there have been about 95 calls. He discussed the part-time Police officer has been patrolling and is doing a good job of being visible.

MAINTENANCE: Written Report Given. Work orders done, picked up trash, door tags, delivered new garbage dumpster to cove run, concrete pad and finished concrete front of office, installed 2 new lights front office and 2 at maintenance shop, delivered rock, put new motor on salt spreader, \$700.00 for new meter well lids and bases and replaced meters that hard to read, replaced vanity in Recreation Hall, fixed water break EV-Ron Chandler service line, found and replaced meter well and lid in Eastview, Working on maintaining the sewer line at New Pointe, and Main trunk line at Newpointe clogged-worked for 9 hours and called Clarksburg in to help.

Discussion on purchase of a Sewer Jetter for Maintenance Department to be used for clogged lines. At this time we are borrowing Nutter Forts. Anna Harvey will call for comparisons and Check about lease purchase agreement to see where our payment will be.

FINANCIAL: Bills and account balances on spreadsheets given in written report. PSC Annual Reports 2016-2017 are still in process.

MCM will be in office Wed. 12/6/17 to install new copier.

Mel Coffindaffer will be going with Vince Smith to inspect rentals at McGlumphys tomorrow.

Anna Harvey checked with Stryker and Power source is not on maintenance plan and does not matter if we pay it off. The Power cot itself is on a 7 year Maintenance agreement.

EMS and FIRE DEPARTMENT: Mayor Fragmin shared the Ems past numbers of runs and they have dropped drastically in last couple months. With this information the EMS general fund expenditures will need to be watched closely in the next couple months.

Motion made by Kristina Palmer to purchase a life pack for EMS, 2nd by Matthew Cahill. **Motion Approved Unanimously.**

Motion made by Gary Riley to purchase Carpet for Fire Department, 2nd by Kristina Palmer. In roll call vote Mayor Fragmin, Recorder Anna Harvey and Council members Gary Riley, Wendy Posey, Kristina Palmer, and Amanda Cahill voted yes. Matthew Cahill abstained because he knows installer personally.

12/04/17

EMS Supervisor add will be posted in newspaper and no applications will be accepted after Dec. 21, 2017.

BOARDS AND COMMITTEE REPORTS: None

UNFINISHED BUSINESS:

Motion made by Kristina Palmer to table Policy on Garbage until next meeting, 2nd by Gary Riley.
Motion Approved Unanimously.

Electrical work on the Fire Department building will start with a quote on the Recreation hall in January and repairs will be budgeted for this fiscal year.

NEW BUSINESS:

Motion made by Matthew Cahill to table the code of conduct for employees until next meeting, 2nd by Amanda Cahill. **Motion Approved Unanimously.**

Motion made by Wendy Posey to approve the 2017-2018 Budget Revision, 2nd by Amanda Cahill. In a roll call vote Mayor Fragmin, Recorder Anna Harvey and Council members Gary Riley, Wendy Posey, Kristina Palmer, Matthew Cahill, and Amanda Cahill voted yes.

Motion made by Matthew Cahill to move forward with a policy on Incentive Pay for Town Employees for the upcoming 2018 calendar year, 2nd by Gary Riley. **Motion Approved Unanimously.**

BILLS:

Bills were submitted.

Motion to pay the bills was made by Kristina Palmer, 2nd by Wendy Posey. **Motion Approved Unanimously.**

Mary Joe Fanjul Blevins came to find out about pending legal case. Vince Smith informed her that our Attorney advised against any meeting at this time as it is currently in litigation.

EXECUTIVE SESSION

Motion made by Kristina Palmer to go into **EXECUTIVE SESSION** at 7:52 PM, 2nd by Wendy Posey.
Motion Approved Unanimously.

Motion made by Wendy Posey to go back into **REGULAR SESSION** at 8:16 PM, 2nd by Kristina Palmer. **Motion Approved Unanimously.**

Issues discussed in Executive Session were:

1. Discussed termination of Maintenance Employee who was on Probationary status.
2. Hiring of Maintenance employee.

Motion made by Kristina Palmer to terminate maintenance employee who was on probationary status for failing to meet employment standards, 2nd by Wendy Posey. In a roll call vote Mayor Fragmin, Recorder Anna Harvey and Council members Gary Riley, Wendy Posey, Kristina Palmer, Matthew Cahill, and Amanda Cahill voted yes.

Motion made by Kristina Palmer to offer full time maintenance position to Van Wildman part time employee who applied for the position , 2nd by Amanda Cahill. . In a roll call vote Mayor Fragmin, Recorder Anna Harvey and Council members Gary Riley, Wendy Posey, Kristina Palmer, Matthew Cahill, and Amanda Cahill voted yes.

COUNCIL COMMUNICATIONS:

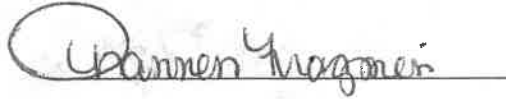
Anmoore Employee and Volunteer Dinner will be Dec. 14, 2017 at 6:00 PM to be held at Anmoore Fire Department.

Anmoore Recreation Annual Holiday Party will be Dec. 17, 2017 at 2:00 PM to be held at Anmoore Fire Department.

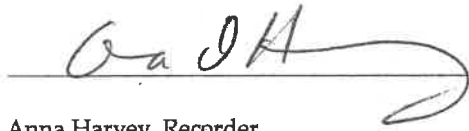
12/04/17

ADJOURNMENT

Motion to adjourn was made by Wendy Posey, 2nd by Kristina Palmer. Motion Approved Unanimously.

A handwritten signature in cursive script, appearing to read "Shannon Fragmin", written over a horizontal line.

Shannon Fragmin, Mayor

A handwritten signature in cursive script, appearing to read "Anna Harvey", written over a horizontal line.

Anna Harvey, Recorder

APPROVED ON: December 18, 2017