

MAYOR  
P. EDDIE HARDMAN

RECORDER  
SHANNON FRAGMIN

COUNCIL  
ANNA HARVEY  
RANDY CRITCHFIELD  
CHAD PALMER  
KRISTINA PALMER  
WENDY POSEY



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DECEMBER 5, 2016

MINUTES FOR REGULAR SESSION OF THE COUNCIL OF THE TOWN OF ANMOORE HELD MONDAY, DECEMBER 5, 2016 AT THE ANMOORE FIRE DEPARTMENT-COUNCIL CHAMBERS, 158 ASH STREET, ANMOORE, WV AT 7:00 PM

Pledge of Allegiance was said followed by prayer given by Wendy Posey.

Call to Order: The meeting was called to order at 7:00 PM by Mayor P. Eddie Hardman.

Roll Call: Mayor Hardman, council members Anna Harvey, Wendy Posey, Kristina Palmer, Chad Palmer and Randy Critchfield all present. Recorder Shannon Fragmin absent.

Approval of Minutes: Kristina Palmer moved to approve the Minutes of November 21, 2016 with the following corrections Page 1 Spelling of Randy Critchfield's name, Page 2, paragraph 5 line 3 "already", and Page 4 line 5 "Buckhannon", 2<sup>nd</sup> by Wendy Posey. All in favor.

Wendy Posey moved to approve the minutes of the work session dated November 20, 2016, 2<sup>nd</sup> by Anna Harvey. All in favor.

Citizens Business: None

Department Reports:

**Police:** Verbal report by Chief Quinn.

**Maintenance:** Written report given by Shawn Spurlock, Maintenance Supervisor. Stacey Strader passed his 1D water class. H and S Controls installed second rebuilt pump and took 3<sup>rd</sup> one to be rebuilt. The East View water agreement for mainline water extension was discussed. Put on next agenda.

**Fire Department:** Mayor Hardman stated that heater in Fire Department Bay needs replaced. The two bids that were discussed were first from Marple Heating and Cooling for \$3,950.00 (Three thousand nine hundred fifty dollars) and the second from Johnstone Supply for \$1,859.29 (one thousand eight hundred fifty-nine dollars and twenty-nine cents). Our Maintenance would do the installation with the second quote from Johnstone Supply. Motion made by Kristina Palmer to purchase Heater from Johnstone Supply with the payment being split between the Fire Department, EMS, and the Town, 2<sup>nd</sup> by Wendy Posey. In a roll call vote Council members Chad Palmer, Kristina Palmer, Wendy Posey, Randy Critchfield, and Anna Harvey voted yes. MOTION APPROVED UNANIMOUSLY.

**EMS:** Vehicle 17 ambulance is fixed-no charge was under warranty. Vehicle 16 is now fixed also. Uniforms have been ordered. Kris Barron brought up purchase of another ambulance. This one is a 4 wheel drive box type 08 Ford F450 for \$42, 000.00. This will be put on next agenda.

The Fire Department and Ems want to have Holiday party at Ryans and want permission to pay for it out of Fire Department Special revenue fund and split with EMS. Motion made by Chad Palmer to allow the Fire Dept and EMS to have the party and pay for it out of their funds, 2<sup>nd</sup> by Kristina Palmer. All in Favor. MOTION APPROVED UNANIMOUSLY.

**Finance:** Written Report given by Vickie Kerns.

Bills and spreadsheet of account balances were submitted to council.

Audit-refund received of \$13,899.00.

EMS received IRS refund of \$524.51

West Union Bank had question about our EIN number and they will no longer monitor for second signature on checks. Discussion. Anna Harvey will check on EIN number issues.

New Employee Kristina Kesling: Vickie Kerns asked if council would consider working Kristina Kesling full time temporarily to help with her training. Motion made by Wendy Posey to allow Kristina Kesling to work up to 40 hours a week for training, 2<sup>nd</sup> by Kristina Palmer. In a roll call vote Council Members Chad Palmer, Kristina Palmer, Wendy Posey, Anna Harvey, and Randy Critchfield voted yes. MOTION APPROVED UNANIMOUSLY.

**Building Inspector:** Vincent Smith could not be here tonight, but will be meeting with Hornor about the surveys tomorrow.

#### BOARDS AND COMMITTEE REPORTS:

**Water Board** next meeting will be January 10, 2017.

**Recreation Committee:** Holiday Party will be on Dec. 18, 2016 at 2:00 Pm. The 4-H will be doing Christmas Caroling on Dec 20, 2016 at 6 PM. The fruit bags will also be done again. Wendy stated that the maintenance and the 4-H decorated the front of the building and the tree.

#### UNFINISHED BUSINESS: NONE

#### NEW BUSINESS:

Vickie brought up that we need a clerk when Ed Martin is holding court. She asked that our court times be changed to allow a clerk to be present. The clerk will be Mel Coffindaffer and it will give her a small amount of overtime each month. Motion made by Kristina Palmer to change official court dates and times to the first Tuesday of the month at 12:00 PM and the third Tuesday of the month at 5:00 PM, 2<sup>nd</sup> by Chad Palmer. In a roll call vote council members Chad Palmer, Kristina Palmer, Wendy Posey, Randy Critchfield, and Anna Harvey voted yes. MOTION PASSED UNANIMOUSLY. Begin January 2017.

**BILLS:** Wendy Posey made motion to pay all bills, 2<sup>nd</sup> by Kristina Palmer. MOTION PASSED UNANIMOUSLY.

Mayor Hardman asked if council would want to cancel the December 19, 2016 meeting since it was close to the Holidays. Motion made by Kristina Palmer to cancel the December 19, 2016 Council Meeting, 2<sup>nd</sup> by Wendy Posey. In a roll call vote Kristina Palmer, Wendy Posey, Randy Critchfield, and Anna Harvey voted yes. Chad Palmer voted no. Motion Passed. Next Council Meeting will be on Tuesday, January 3, 2017.

Discussed Holiday Lunch for the Employees. MOTION made by Kristina Palmer to pay for lunch for the employees, 2<sup>nd</sup> by Chad Palmer. In a roll call vote Kristina Palmer, Chad Palmer, Wendy Posey, Randy Critchfield, and Anna Harvey voted yes. MOTION PASSED UNANIMOUSLY.

#### COUNCIL COMMUNICATIONS: NONE

#### EXECUTIVE SESSION:

Motion made by Kristina Palmer to go into EXECUTIVE SESSION at 7:50 PM, 2<sup>nd</sup> by Wendy Posey. MOTION APPROVED UNANIMOUSLY.

Motion made by Chad Palmer to go back into regular session at 8:26 PM, 2<sup>nd</sup> by Randy Critchfield. MOTION APPROVED UNANIMOUSLY.

Discussed in EXECUTIVE SESSION were raises for Maintenance worker Stacey Strader and EMS personnel. MOTION made by Kristina Palmer to approve the raises as discussed in Executive Session, 2<sup>nd</sup> by Chad Palmer. In a roll call vote Kristina Palmer, Chad Palmer, Wendy Posey, Randy Critchfield, and Anna Harvey voted yes. MOTION APPROVED UNANIMOUSLY.

ADJOURNMENT:

There being no further business to come before Council, MOTION MADE BY Kristina Palmer to adjourn AT 8:27 PM, 2<sup>nd</sup> by Chad Palmer. MOTION APPROVED UNANIMOUSLY.

Anna Harvey  
Acting Recorder

P. Eddie Abraham