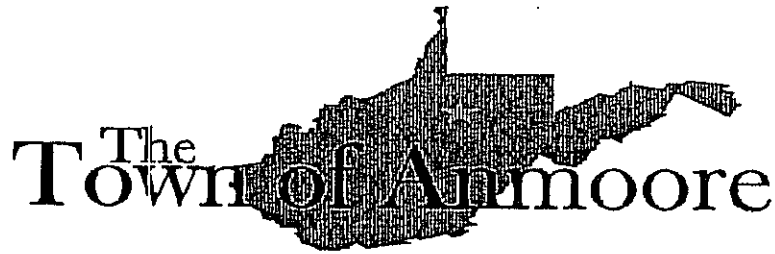


MAYOR
P. EDDIE HARDMAN

RECORDER
SHANNON FRAGMIN

COUNCIL
ANNA HARVEY
RANDY CRITCHFIELD
CHAD PALMER
KRISTINA PALMER
WENDY POSEY



P.O. Box 178 Anmoore WV 26323 304.622.7431

February 21, 2017

MINUTES FOR REGULAR SESSION OF THE COUNCIL OF THE TOWN OF ANMOORE HELD MONDAY,
FEBRUARY 21, 2017 AT THE ANMOORE FIRE DEPARTMENT -COUNCIL CHAMBERS, 158 ASH STREET,
ANMOORE, WEST VIRGINIA AT 7:00PM

COUNCIL PRESENT

Anna Harvey
Recorder Shannon Fragmin
Mayor Eddie Hardman
Wendy Posey
Kristina Palmer
Randy Critchfield

COUNCIL ABSENT

Chad Palmer

The Pledge of Allegiance was said followed in prayer given by Wendy Posey.

After roll call the Council proceeded with the following:

APPROVAL OF MINUTES

Minutes from REGULAR SESSION of the Anmoore Town Council dated February 6, 2017 MOTION by Councilmember Posey,
SECONDED by Councilmember K. Palmer MOTION APPROVED UNANIMOUSLY

CITIZENS BUSINESS

Andy Queen: Presented before Council because he received his letter from the Town regarding the garbage issue. A portion of his property is in the Town limits. The Town of Anmoore is going by what the county has informed them. Mr. Queen stated he does have a plat and he can get with Vince Smith to look over it.

As a result of him being in the Town limits he is subject to the Town's ordinances. Mr. Queen states that he will take care of the animal issue. In regards to the garbage issue, the Town will no longer be able to go on his private road to get the garbage. First of all, it's a liability and secondly, the road is not in good shape. The road is hard on our current garbage truck and the Town will be getting a new one which we don't want to damage.

Council discussed with Mr. Queen about getting a dumpster. The Town of Anmoore will purchase the dumpster, but he will have to determine where it will be placed. Mr. Queen can work with Mr. Spurlock to get that situated.

Randy Watson, Thrasher presents before Council to discuss the water project. He is questioning how far the Town is willing to raise their rates. To replace the lines that we have, Thrasher is estimating it will be a \$3.5 to \$4 million project. So depending on what the Town is willing to take the rates to, he can work with us to repair the areas of most need first. Just to give the town an idea, our rates right now are for 2000 (two thousand) gallons which is \$17 (seventeen dollars). A 3400 (three thousand four hundred) gallon a month bill is \$27 (twenty seven dollars). The 3400 (three thousand four hundred) gallon a month bill is what the state uses as a barometer to decide whether your rates are high enough to qualify for low-interest funding and grant dollars. So in order for us to qualify for the best interest rate we can get-which is 1% for 40 years, we would have to raise our water rates at a 40.5 % increase. That would take a minimum bill from \$17 (seventeen dollars) up to \$23.88 (twenty three dollars and eighty eight cents). A 3400 (three thousand four hundred) gallon a month bill will go from \$27 (twenty seven dollars) to \$37.93 (thirty seven dollars and ninety three cents).

Mr. Watson looked at a scenario of us borrowing 1,750,000 (one million seven hundred and fifty thousand dollars) and asking for about \$575,000 (five hundred seventy five thousand) to \$600,000 (six hundred thousand) in grant money. This will allow us to do a \$2 million project. Recorder Fragmin questioned whether or not the Town would be able to raise the rates up 40.5% when the state will only allow us to raise it so much over the course of so many years (West Virginia State code 24 - 2 -4d per Dr. Nicholson) Mr. Watson states that he has seen raises like this before, so this would be news to him. You would have to go to the public service commission to get permission. It has to be advertised in the paper and the residents have to know what you're proposing to raise the rates to. If you get more than 20% to 25% complaint forms signed by the residents than the PSC automatically steps in and they review everything. If the Town chooses not to raise the rates that high, the only other option is to get private funding and the Town won't get a good interest rate. If you went and asked for grant dollars, Anmoore would probably get a poverty rate, but in his experience, grant dollars are not so easily given. They would look at what our rates are currently compared to surrounding entity rates and if our rates are not up to par, they would not give Anmoore grant dollars or they will minimize the grant dollars.

Mr. Watson worked with the Town's accountant and determined that in 2015 Anmoore needed to raise their rates 7% back then to be whole.

Councilmember Harvey stated she would be in the office and would contact the town's accountant and see where we need to be number wise. Council is aware that our rates are currently too low. Recorder Fragmin stated at their separate water board meeting will discuss these rates. Mr. Watson stated he would write us up something so we can have this in written form. Councilmember Harvey stated we may just have to do our worst areas first and then go from there.

The other issues he wanted to discuss with the alternate mainline extension agreement for the work down by the dollar store. This was put together with the Ron Lane Developers. The attorney for the Town has that agreement and made some changes to it. The changes protect the Town of Anmoore from cost and things like that. Once the attorney gets the rest of what he needs from Thrasher, he will send the amended copy to Council for signatures.

Dr. Shayna Nicholson, Rescue Me LLC presented before Council to discuss her contract. She dropped off a list to Kris Barron of the items she needs to get started.

Rescue me LLC will be putting in all the transports for the past two years however this process needs to continue. Meredith McClain stated that she cannot put those transports. Recorder Fragmin stated that Kris Barron already has enough to do so he cannot do it either perhaps the town needs to consider hiring somebody. Councilmember Harvey suggested someone on midnight shift do this and a lot of times their not very busy on nights. Meredith McClain stated it's not hard to do it's just time-consuming. Recorder Fragmin stated they are getting paid to be here and she is okay with this if this is what we decide.

NRRS- Meredith will get her access.

Their point of contact will be Eddie Hardman and Shannon Fragmin.

DEPARTMENT REPORTS

POLICE: Written Report by Chief Quinn

136 calls to service that were both proactive and reactive.

Mayor Hardman stated that the police department does not need to take the cruisers to the shop for windshield wipers and small things like that. The maintenance department is able to take care of those things.

MAINTENANCE: Written report given by Shawn Spurlock, Maintenance Supervisor.

- Work orders done.
- Picked up trash
- Cleaned shop and vehicles.
- Read meters.
- Rereads were done.
- Dry trash was done.
- Clear ditches in several different places to keep the water off the roadways.
- Delivered rock to a couple different places.
- Gravel potholes.
- Additional quotes for garbage truck.
- Hauled brush to cage.
- Worked on salt spreader.
- Cleaned up water break calls.

FINANCIAL: Written report given by Vickie Kerns, Clerk

Bills were submitted to Council.

Account balances – see spreadsheet

Budget – Leslie and Vicki are meeting on February 26, 2017. Budget meeting needs to be scheduled between March 13 and March 17, 2017 to discuss any changes to proposed budget. With final meeting on March 20, 2017 the next Council meeting.

Reminder – Krissy Palmer, Shannon Fragmin and Mel Coffindaffer are to attend the State Auditor's training on February 28, 2017 from 5:30 PM to 8 PM.

Garbage – budget –

Income: budget amount \$35,000 (thirty five thousand) year to date: \$37,830.31 (thirty seven thousand eight hundred and thirty dollars and thirty one cents)

Expense: budget amount \$74,400 (seventy four thousand four hundred) year to date: \$40,301.75 (forty thousand three hundred and one dollars and seventy five cents)

Again after reviewing with Leslie from Nutter Fort an increase of 10% on all garbage rates is strongly suggested with the purchase of a new truck.

GPS – February 9, 2017: set up with Fleetmatics to have GPS installed on three of the Town's vehicles with option to add more. Shawn Spurlock is the contact for installation. Once installed, Vickie will be setting up permissions for monitoring and access with Fleetmatics rep. We are on the same account as EMS and will reimburse them the Town's portion. Mr. Spurlock stated they would be coming on March 7th, 2017 to install. Mayor Hardman suggested that we add them to the police cruisers.

Maintenance Employee: ad posted in the newspaper, on website and added it to Facebook today. Applications have been submitted. Shawn has the folder with the applications. If no candidate is selected please advise if need to run the ad again in the paper.

Ordinances: posted in the paper on February 16, 2017.

Purchase orders: Vickie has been receiving bills where no purchase orders or receipts have been turned in. Everything needs to have a purchase order regardless of what it is.

Gas receipts: need to turn in from Volunteer Fire Department and EMS.

Chase EMS payment: Vickie needs clarification if paying a total of \$5000 (five thousand) if conditions are met or if we are paying an additional \$5000 (five thousand).

MOTION made by Councilmember Harvey and **SECONDED** by Councilmember K. Palmer that anytime the EMS account is over \$50,000 (fifty thousand) we can make a total payment of \$5000 (five thousand) towards their loan. **MOTION APPROVED UNANIMOUSLY.**

BOARDS AND COMMITTEE REPORTS

Water Board: Have not met since the last meeting.

Recreation Committee: No new business to report.

UNFINISHED BUSINESS

COMMISSIONERS: the town received a list today of commissioners from the county. Manual Gizzi said he would be on the election board, Stacy Wilmoth and Charlotte McGary. Councilmember Harvey will check with Mrs. Hendershot to make the fifth person.

BUDGET MEETING: budget meeting has been set for March 14 at 6 PM

GARBAGE TRUCK BIDS: bids were reviewed. Mr. Spurlock requested to have the opportunity to look at the bids before a decision was made. Shawn Spurlock did find out we could get \$4000 (four thousand dollars) for a trade in.

AMBULANCE TRUCK BIDS: only received one quote. They will not take a trade in. Councilmember Harvey recommends that we put \$25,000 (twenty five thousand) to \$30,000 (thirty thousand) down on the ambulance. Councilmember Harvey will check and see if we can get financing.

MOTION made by Councilmember K. Palmer and **SECONDED** by Councilmember Harvey to sign the resolution for EMS. We will be purchasing a 2017 North Western Emergency F350 Type I AEV ambulance in the amount of \$129,976 (one hundred twenty nine thousand, nine hundred and seventy six dollars). Will try to finance with \$25,000 (twenty five thousand) to \$30,000 (thirty thousand) down. Roll call vote: Kristina Palmer: yes, Wendy Posey: yes, Randy Critchfield: yes, Chad Palmer: absent, Anna Harvey: yes, Shannon Fragmin: yes. **MOTION APPROVED UNANIMOUSLY.**

COUNTRY ROADS LEASE PURCHASE AGREEMENT: in motion above

RESOLUTION – GARBAGE TRUCK LEASE:

MOTION made by Councilmember Harvey and **SECONDED** by Councilmember K. Palmer to rescind the motion made at the last Council meeting to purchase the garbage truck. Mr. Spurlock will review the current bids and a decision will be made at the next Council meeting. **MOTION APPROVED UNANIMOUSLY.**

TRAFFIC CODE ORDINANCES:

Second reading of the following ordinances:

Traffic Codes

Enforcement, Impounding, and Penalty

Street Obstructions and Special Uses

Traffic Control Devices

Adoption of Chapter 17

Adoption of Chapters 60, 61, 62, 63, 64

Vehicular Operation

Driving Under the Influence; Reckless Driving

Speed Restrictions Driving on Right; Passing

Turning and Starting; Signals

Right of Way

Special Stops Required

MOTION made by Councilmember K. Palmer and **SECONDED** by Councilmember Posey to pass the Traffic Code Ordinances (all titles above) on the second reading. Roll call vote: Kristina Palmer: yes, Wendy Posey: yes, Randy Critchfield: yes, Chad Palmer: absent, Anna Harvey: yes, Shannon Fragmin: yes. **MOTION APPROVED UNANIMOUSLY.**

NEW BUSINESS

None

BILLS

Bills were submitted

MOTION made by Councilmember K. Palmer to pay the bills **SECONDED** by Councilmember Posey **MOTION APPROVED UNANIMOUSLY**

COUNCIL COMMUNICATIONS

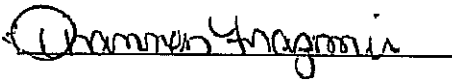
None

ADJOURNMENT

There being no further business to come before Council, **MOTION MADE** by Councilmember K. Palmer and **SECONDED** by Councilmember Posey to adjourn. **MOTION APPROVED UNANIMOUSLY**



F. Eddie Hardman, Mayor



Shannon Fragmin, Recorder

APPROVED ON: MARCH 6, 2017



**EQUAL HOUSING
OPPORTUNITY**

**We Do Business in Accordance With the Federal Fair
Housing Law**

(The Fair Housing Amendments Act of 1988)

**It is Illegal to Discriminate Against Any Person
Because of Race, Color, Religion, Sex,
Handicap, Familial Status, or National Origin**

In the sale or rental of housing or
residential lots

In the provision of real estate
brokerage services

In advertising the sale or rental
of housing

In the appraisal of housing

In the financing of housing

Blockbusting is also illegal

Anyone who feels he or she has been
discriminated against may file a complaint of
housing discrimination:

1-800-669-9777 (Toll Free)

1-800-927-9275 (TTY)

www.hud.gov/fairhousing

U.S. Department of Housing and
Urban Development
Assistant Secretary for Fair Housing and
Equal Opportunity
Washington, D.C. 20410

TOWN OF ANMOORE

FAIR HOUSING AFFIRMATIVE ACTION PLAN

I. FAIR HOUSING BACKGROUND

The Town of Anmoore Council, in its application for Small Cities Block Grant funds, has certified that it will not discriminate in the provision of housing or in SCBG-funded activities that provide housing, housing services or housing-related facilities. The legal authorities for such fair housing requirements are Title VIII of the Civil Rights Act of 1968, as amended, and Executive Order 11063, as amended.

II. PROGRAM FOR COMPLIANCE

The Town of Anmoore Council will meet this requirement by insisting on affirmative action with regard to housing and community development programs.

- A. The Town of Anmoore Council will establish and adopt a local policy to affirmatively promote fair housing. This policy shall be in the form of a Fair Housing Resolution.
- B. This resolution shall provide staff resources to specific voluntary activities.
- C. This resolution shall provide technical assistance to any affected individual or group.
- D. The Town of Anmoore Council shall publicize the adoption of such policy.

TOWN OF ANMOORE

FAIR HOUSING RESOLUTION

WHEREAS, equal opportunity in housing is a right guaranteed to all Americans under Title VIII of the Civil Rights Act of 1968; and

WHEREAS, the National Fair Housing Law provides an opportunity for all Americans to rededicate themselves to the principle of free choice and to reacquaint themselves with the rights and responsibilities that are theirs under the law; and

WHEREAS, implementation of the Fair Housing Policy of West Virginia requires the positive commitment, involvement and support of each and everyone of our citizens; and

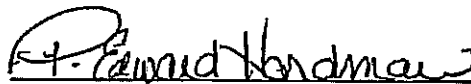
WHEREAS, the Town of Anmoore Council will provide leadership in the effort to make Fair Housing a right that can be realized by all of our citizens; and

NOW, THEREFORE, BE IT RESOLVED THAT, the Town of Anmoore Council does hereby proclaim April 2017 as,

FAIR HOUSING MONTH

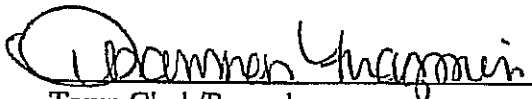
The Town of Anmoore Council urges all citizens to support and endorse the practice and policy of Fair Housing in their personal lives, as well as in their workday duties.

This Resolution approved and adopted by the Town of Anmoore Council at its meeting this 6th day of March 2017.



Mayor

ATTEST:



Town Clerk/Recorder

RESOLUTION AUTHORIZING THE EXECUTION AND DELIVERY OF A MASTER EQUIPMENT LEASE-PURCHASE AGREEMENT, AND RELATED INSTRUMENTS, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the members of the Town of Anmoore ("Lessee") have determined that a true and very real need exists for the 2017 Ford F-350 Type I AEV Ambulance (the "Equipment") described in the Master Equipment Lease-Purchase Agreement (the "Agreement") presented to this meeting; and

WHEREAS, Lessee has taken the necessary steps, including those relating to any applicable legal bidding requirements, to arrange for the acquisition of the Equipment, and

WHEREAS, Lessee proposes to enter into the Agreement substantially in the form presented in this meeting:

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF LESSEE AS FOLLOWS:

Section 1. BEST INTERESTS OF LESSEE. It is hereby found and determined that the terms of the Agreement in the form presented to this meeting and incorporated in this resolution are in the best interests of Lessee for the acquisition of the Equipment.

Section 2. AUTHORIZATION. The Agreement is hereby approved. The Mayor of Lessee and other officers of Lessee who shall have power to execute contracts on behalf of Lessee be, and each of them hereby is, authorized to execute, acknowledge and deliver the Agreement with any changes, insertions and omissions therein as may be approved by the officer(s) who execute the Agreement, such approval to be conclusively evidenced by such execution and delivery of the Agreement. The Mayor or Town Recorder of the Lessee and any other officers of Lessee who shall have power to do so be, and each of them hereby is, authorized to affix the official seal of Lessee to the Agreement and attest the same.

Section 3. EXECUTION OF DOCUMENTS. The proper officer(s) of Lessee be, and each of them hereby is, authorized and directed to execute and deliver any and all papers, instruments, opinions, certificates, affidavits and other documents and to do or cause to be done any and all other acts and things necessary or proper for carrying out this resolution and the Agreement.

Section 4. DESIGNATION AS QUALIFIED TAX-EXEMPT OBLIGATION. Lessee hereby designates the Agreement as a "qualified tax-exempt obligation" within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986 as amended.

Section 5. EFFECTIVE DATE. This Resolution shall take effect immediately.

2 - 21 - 2017
Dated

PASSED AND ADOPTED By the Town Council of the Town of Anmoore, West Virginia, this 21st day of February, 2017.

By:

Eddie Hardman

Eddie Hardman, Mayor

Randy Critchfield

Randy Critchfield, Council Member

Anna Harvey

Anna Harvey, Council Member

Wendy Posey

Wendy Posey, Council Member

Shannon Fragmin

Shannon Fragmin, Recorder

Kristina Palmer

Kristina Palmer, Council Member

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P.O. Box 178 Anmoore WV 26323 304.622.7431

SIGN IN SHEET

NAME	ADDRESS
Andy Queen	
Randy Watson	THRASHER GROUP