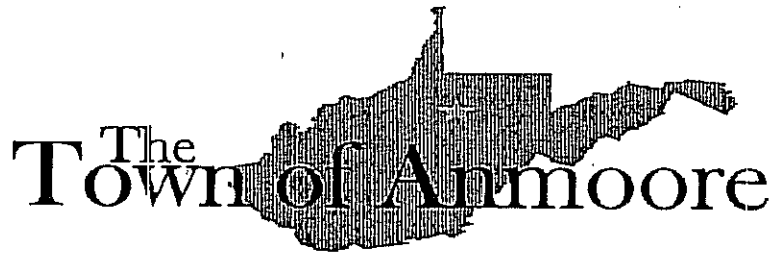


MAYOR
P. EDDIE HARDMAN

RECORDER
SHANNON FRAGMIN

COUNCIL
ANNA HARVEY
RANDY CRITCHFIELD
CHAD PALMER
KRISTINA PALMER
WENDY POSEY



P.O. Box 178 Anmoore WV 26323 304.622.7431

March 20, 2017

MINUTES FOR REGULAR SESSION OF THE COUNCIL OF THE TOWN OF ANMOORE HELD MONDAY,
MARCH 20, 2017 AT THE ANMOORE FIRE DEPARTMENT - COUNCIL CHAMBERS, 158 ASH STREET,
ANMOORE, WEST VIRGINIA AT 7:00PM

COUNCIL PRESENT

Anna Harvey
Recorder Shannon Fragmin
Mayor Eddie Hardman
Wendy Posey
Kristina Palmer
Chad Palmer

COUNCIL ABSENT

Randy Critchfield

The Pledge of Allegiance was said followed in prayer given by Wendy Posey.

After roll call the Council proceeded with the following:

APPROVAL OF MINUTES

Minutes from REGULAR SESSION of the Anmoore Town Council dated March 6, 2017 with the following correction: under Unfinished Business on the motion for the mainline extension, Councilmember C. Palmer is listed as absent. This is incorrect as he was present. MOTION by Councilmember Posey, SECONDED by Councilmember K. Palmer MOTION APPROVED UNANIMOUSLY

Minutes from WORK SESSION of the Anmoore Town Council dated March 14, 2017 MOTION by Councilmember Harvey, SECONDED by Councilmember C. Palmer MOTION APPROVED UNANIMOUSLY

CITIZENS BUSINESS

Queen, Anmoore: received another letter from the town Atty. requesting that he get in touch with Vince Smith. In the letter it states that Vince Smith has repeatedly attempted to contact Mr. Queen. Mr. Queen states that he never contacted him one time he has called ID and voicemail. Councilmember Harvey stated she provided Vince with the numbers Mr. Queen provided her. Mr. Queen provided his numbers again and will have Vince Smith attempt to contact him when he gets to the office.

DEPARTMENT REPORTS

POLICE: Verbal Report

155 calls to service that both proactive and reactive.

It was relayed that a truck was broken into from the carbon parking lot. The perpetrator supposedly obtained a couple guns and a \$3000 (three thousand dollar) ring.

MAINTENANCE: Written report given by Shawn Spurlock, Maintenance Supervisor.

- Work orders done.
- Picked up trash
- Cleaned shop and vehicles.
- Picked up trash.
- Dry trash was done.
- Delivered rock to a couple different places.
- Gravel potholes.
- Fixed sewer at Fragmin's on Oak Street.
- Removed brush from different places and dumped at cage.
- Worked on garbage truck.
- Weld plates on packer body.
- Changed spark plugs and wires in the police cruiser.
- Changed out old or damaged meters where needed.
- Cleaned up lower building where salt spreader goes.

Mr. Spurlock check out the cameras for us and said that because the system we have is outdated, if he were to purchase cameras for that system they would be \$100 (one hundred dollars) apiece. And he would need to purchase seven which would be approximately \$700 (seven hundred dollars). We could possibly purchase a brand-new system for this.

Councilmember Harvey suggested he price the camera system and Recorder Fragmin can put it on the agenda for the next time.

FINANCIAL: Written report given by Vickie Kerns, Clerk

Bills were submitted to Council.

Account balances-- see spreadsheet

Budget -- see spreadsheet and approve.

MOTION made by Councilmember K. Palmer and SECONDED by Councilmember C. Palmer to approve the budget. Roll call vote: Kristina Palmer: yes, Wendy Posey: yes, Randy Critchfield: absent, Chad Palmer: yes, Anna Harvey: yes, Shannon Fragmin: yes. MOTION APPROVED UNANIMOUSLY.

Business license – B&O: the town attorney is currently preparing a notice to send out to individuals who rent but do not currently have a business license and pay B&O. This would be the step prior to them a summons to appear before court for not following the ordinance.

Shinnston plumbing: where the first people to work on the furnace whatever they did not work but they sent a bill. Vicki stated she was told not to pay that bill. Mayor Hardman stated that they were not supposed to run water through it and they did which ruined the system. Recorder Fragmin questioned whether or not anyone had spoken with the manager/owner of that business. Councilmember C. Palmer wanted to know if we could get something in writing from the manufacturer to show them. The bill was \$545.90 (five hundred forty five dollars and ninety cents). Recorder Fragmin stated we need to speak with somebody there we can't just not pay or will be turned into collections. Vicki will have Shawn Spurlock call the manufacturer tomorrow.

An employee took a test from RESA 7 and did not pass it but Vickie received a bill. Usually if the employee passes the test the Town will pay for it, if not the employee has to pay for it.

Garage door was fixed for \$143.10 (one hundred forty three dollars and ten cents). She is asking how to pay for this. Council discussed and it will be split between the Fire Department, EMS and the Town.

MOTION made by Councilmember Harvey and SECONDED by Councilmember K. Palmer to split the repair on the garage door of \$143.10 three ways. MOTION APPROVED UNANIMOUSLY.

Vicki stated she had to employee reviews today. One with Krissy, it was her three month review. Mel was her one year. She would like to discuss this in executive session.

FIRE/EMS: Report submitted

Call volume: February had 123 transports and 96 emergency calls.

March has had 192 scheduled transports to date.

EMS has a life pack that is currently out of service ISS Solutions will be in to fix it unsure of the date at this point.

Ambulance 18 is scheduled to go to Wreck-A-Mend to be fixed. The insurance check was deposited in the account they will have to pay the \$1000 (one thousand dollar) deductible.

Ambulance 19 was hit at the Route 20 - Cost Ave. intersection. The other driver was at fault. GEICO will be paying for damages to our unit. Wreck-A-Mend is working on an estimate.

We need to figure out who is to put the EMS calls into NIFRS. EMS is behind and they need to catch up on them soon. Meredith McClain is present for the Council meeting and states that they are not behind. Recorder Fragmin stated she thought we had decided this at the last to Council meetings. Tiffany was the one who is going to be doing it.

Equipment for new unit: Doddridge County EMS is selling off extra equipment they have offered a cot, life pack, and a drug bag for \$4400.00 (four thousand four hundred dollars). The life pack is what we currently use now LP 12. The cot is a Stryker 650 pound manual cot. It's a used drug bag.

Kris Barron resigned as the assistant EMS supervisor. March 31 will be his last day of full-time employment per Kris Barron. He reports he is 64 hours of vacation and 30 hours of sick time that he would like to use making April 15 the actual last day full-time he would like to stay part-time to help with transports.

MOTION made by Councilmember Harvey and SECONDED by Councilmember K. Palmer to accept Kris Barron's full-time resignation MOTION APPROVED UNANIMOUSLY.

BOARDS AND COMMITTEE REPORTS

Water Board: will have a meeting in April.

Recreation Committee: April 2 is the next bingo. Easter Egg Hunt is April 9th at 2pm.

Safety Committee: For 2 x 3 sign, up at the municipal building which will hang off the building, printed on both sides will be \$350 (three hundred and fifty) and \$150 (one hundred and fifty) for the hangar.

She also price a small sign for outside of Council Chambers in the Police Department. It's a metal 12 x 18 sign and it will be \$50 (fifty dollars)

UNFINISHED BUSINESS

ANNEXATION: councilmember Posey called County Commission and spoke to them. There are three ways to go about annexation which is election, petition and minor boundary adjustments. The gentleman she spoke with said it sounded we would have to do more of a minor boundary adjustment based off the information she provided, however if we do this, the Town would have to make sure that we have the manpower to patrol it or for example pick up the trash. The Town attorney would have to obtain an application to start the process and the Town would have to pay for a survey.

Councilmember Harvey suggested somebody go talk to those people before we even consider annexation of East View because she has a feeling a lot of people would be up in arms.

BUDGET APPROVAL: see above. The budget meeting was held on March 14, 2017. Vicki Kerns had to change the rainy day fund because we forgot to put the number and for the landfill contracted services which was \$16,000 (sixteen thousand). The rainy day fund went down to \$17,000 (seventeen thousand).

EMPLOYEE RAISE: Will discuss in executive session.

EVALUATIONS: all department heads should be responsible to do evaluations of the employees and Council should be able to review them

GPS: need a motion to add GPS system to the police cruisers. Recorder Fragmin stated this is not to babysit them, this is more for safety.

MOTION made by Councilmember K. Palmer and SECONDED by Councilmember C. Palmer to put GPS on the police cruisers MOTION APPROVED UNANIMOUSLY.

NEW BUSINESS

None

BILLS

Bills were submitted

MOTION made by Councilmember Harvey to pay the bills SECONDED by Councilmember K. Palmer MOTION APPROVED UNANIMOUSLY

COUNCIL COMMUNICATIONS

None

EXECUTIVE SESSION

MOTION MADE by Councilmember Harvey and SECONDED by Councilmember Posey to go into EXECUTIVE session at 7:37 PM. MOTION APPROVED UNANIMOUSLY

MOTION MADE by Councilmember Posey and SECONDED by Councilmember K. Palmer to go into REGULAR session at 9:36 PM. MOTION APPROVED UNANIMOUSLY

Employee issues discussed. Employee evaluations. Employee pay raises and possible positions.

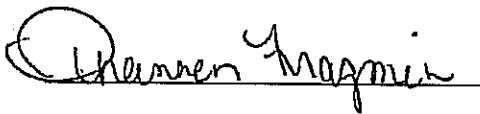
MOTION made by Councilmember C. Palmer and SECONDED by Councilmember Posey to allow EMS to purchase the cot, life pack and drug bag for \$4400 (four thousand four hundred dollars). MOTION APPROVED UNANIMOUSLY.

Interviews will be held Tuesday March 28th, 2017 at 6PM.

MOTION made by Councilmember K. Palmer and SECONDED by Councilmember Harvey to allow the fire department to purchase three sets of fire gear at \$1532.12 (one thousand five hundred and thirty two dollars and twelve cents) per set and four minitors for the amount of \$1919.92 (one thousand nine hundred and nineteen dollars and ninety two cents) MOTION APPROVED UNANIMOUSLY.

ADJOURNMENT

There being no further business to come before Council, MOTION MADE by Councilmember C. Palmer and SECONDED by Councilmember Harvey to adjourn. MOTION APPROVED UNANIMOUSLY



Shannon Fragmin, Recorder

P. Eddie Hardman, Mayor

APPROVED ON: APRIL 3, 2017

3-20-17

MAYOR
P. EDDIE HARDMAN

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SIGN IN SHEET

NAME	ADDRESS
ANDY QUEEN	