

MAYOR
P. EDDIE HARDMAN

RECORDER
SHANNON FRAGMIN

COUNCIL
ANNA HARVEY
RANDY CRITCHFIELD
CHAD PALMER
KRISTINA PALMER
WENDY POSEY



The Town of Anmoore

P.O. Box 178 Anmoore WV 26323 304.622.7431

March 6, 2017

MINUTES FOR REGULAR SESSION OF THE COUNCIL OF THE TOWN OF ANMOORE HELD MONDAY,
March 6, 2017 AT THE ANMOORE FIRE DEPARTMENT - COUNCIL CHAMBERS, 158 ASH STREET,
ANMOORE, WEST VIRGINIA AT 7:00PM

COUNCIL PRESENT

Anna Harvey
Recorder Shannon Fragmin
Mayor Eddie Hardman
Wendy Posey
Kristina Palmer
Randy Critchfield
Chad Palmer

COUNCIL ABSENT

The Pledge of Allegiance was said followed in prayer given by Wendy Posey.

After roll call the Council proceeded with the following:

APPROVAL OF MINUTES

Minutes from REGULAR SESSION of the Anmoore Town Council dated February 20, 2017 MOTION by Councilmember K. Palmer,
SECONDED by Councilmember Posey MOTION APPROVED UNANIMOUSLY

CITIZENS BUSINESS

Amy Marple and Tracey Freeman, Empowerment through Employment; presented before Council to see if they could do a road toll in June. Mayor Hardman informed them we are no longer able to do road tolls. Anmoore informed they are illegal to do because it is a divided state highway plus we were getting complaints. The fire department isn't allowed to do road tolls anymore either.

Matt Cahill: Over the past several months he has noticed numerous cars for sale at the end of Casino Street. They have dealer tags. Whoever is running it will go and buy the vehicles at an auction and bring them back and the owner of that property is allowing them to sell the cars there. Mayor Hardman stated he thought that was state property. He recommended we call the number and start collecting B&O taxes from them. Chief Don Quinn stated he would take care of it.

DEPARTMENT REPORTS

POLICE: Written Report by Chief Quinn

141 calls to service that both proactive and reactive.

He wanted to mention that there have been a couple break-ins up by councilmember Harvey's house. Please be sure to call if you notice something out of place. If Armoore is not working a Deputy Sheriff will respond or the State Police.

He is requesting additional cameras be placed around the building for surveillance. May need to look at getting a larger hard drive if we want the videos to last longer than what they currently do.

Needs a new charger and battery for the radio this will cost about \$200 (two hundred). Officers need new uniform items which comes to \$256 (two hundred and fifty six dollars). For a total of \$456 (four hundred and fifty six dollars)

Mike Corder was promoted to sergeant without a raise in his pay.

MOTION made by Councilmember K. Palmer and **SECONDED** by Councilmember Posey to purchase a new charger and battery in the amount of \$256 and to purchase the needed uniform items for the police officers. **MOTION APPROVED UNANIMOUSLY.**

MOTION made by Councilmember C. Palmer and **SECONDED** by Councilmember Critchfield to purchase the cameras they need for surveillance around the building. **MOTION APPROVED UNANIMOUSLY.**

MAINTENANCE: Written report given by Shawn Spurlock, Maintenance Supervisor.

- Work orders done.
- Picked up trash
- Cleaned shop and vehicles.
- Read meters.
- Picked up trash.
- Dry trash was done.
- Clear ditches in several different places to keep the water off the roadways.
- Delivered rock to a couple different places.
- Gravel potholes.
- Installed pressure meter on Crystal Lane and out at Normandy Estates
- Fixed two water leaks on Brushy Fork. One across from Gracepointe Drive. It was a 2 inch line and a clamp was used to fix it. The second one was across from Sturm Environmental a 2 inch line clamp was used to fix it also.
- Clogged sewer at Fragmin's on Oak Street.
- Removed brush and trees from creek and cleared off catch basin before the storm on Wednesday March 1st, 2017.
- Checked manholes throughout New Point because Ryan's restaurant had sewer smell in building. Determined our lines are clear and running good.

-Garbage truck bids.

Roger Odom did eight hours of community service with the maintenance department today.

A few additional applications were received for the part-time position.

MOTION made by Councilmember Harvey and **SECONDED** by Councilmember K. Palmer to purchase the garbage truck from Mid-state Atlantic in the amount of \$123,702.96 (one hundred twenty three thousand, seven hundred and two dollars and ninety six cents.) and to sign the resolution. Roll call vote: Kristina Palmer: yes, Wendy Posey: yes, Randy Critchfield: yes, Chad Palmer: yes, Anna Harvey: yes, Shannon Fragmin: yes. **MOTION APPROVED UNANIMOUSLY.** Council proceeded to sign the resolution.

FINANCIAL: Written report given by Vickie Kerns, Clerk

Bills were submitted to Council.

Account balances-- see spreadsheet

Budget – meeting with Leslie later this week to finish up the proposed budget.

PO's/Receipts/Gas receipts -department heads were given a written notice prepared by Anna.

City building – sign status? Additional parking spaces in back of building? Anna and Shawn Spurlock will go order soon.

Payment policy – a written policy was posted March 5, 2017 advising the town payment acceptance policy. A copy was enclosed for Council to review.

Landlords – we have an issue with known landlords not obtaining a business license and/or paying B&O. Would like to have a form letter from attorney to send to these individuals. Per Vince Smith our attorney has done so for other towns and would likely send us the same letter to use at minimal cost.

MOTION made by Councilmember C. Palmer and **SECONDED** by Councilmember K. Palmer to have the attorney send letters to those landlords who do not obtain a business license and/or pay B&O taxes. **MOTION APPROVED UNANIMOUSLY.**

BUILDING INSPECTOR: Written report given by Vickie Kerns on behalf of Vince Smith

Queen – no response to Vince Smith's attempts to contact him. Vincent suggested we have the attorney send an additional letter. Please advise if you would like him to follow up.

MOTION made by Councilmember Harvey and **SECONDED** by Councilmember K. Palmer to send a follow-up letter to Mr. Queen since he did not respond to Vince Smith's contact attempts. **MOTION APPROVED UNANIMOUSLY.**

FIRE/EMS: Report by Meredith McClain

American Garage Door came and fixed the Fire Department garage door.

Shaina Nicolson has started working.

Mayor Hardman told Kris Barron to assign someone from night shift to input transports. He is unaware if he did so.

Jeff Snell – was in contact with councilmember Harvey today is soon as he gets the Vin number he will begin doing the paperwork for financing.

BOARDS AND COMMITTEE REPORTS

Water Board: Have not met since the last meeting. Has been postponed until April.

Vickie is working on the budget stuff right now. Once she is done with this she will be working on the water and sewer reports for Dobbins.

Recreation Committee: April 2 is the next bingo.

Safety board meeting – met for the first time this year last week. Electronic speed signs and arrow signs needs on the agenda. She is unaware of the state ever gets rid of any of their old ones.

Shawn Spurlock/ Stacey Strader is going to get some estimates in order to redo the walkway up at town hall.

UNFINISHED BUSINESS

CITY MAINTENANCE EMPLOYEE: resumes have been received. Wednesday, March 8 at 6 PM.

GARBAGE TRUCK: as discussed above

ANNEXATION: MOTION made by Councilmember Posey and SECONDED by Councilmember K. Palmer to table this issue until the next Council meeting. MOTION APPROVED UNANIMOUSLY.

CAMERAS: as discussed above

RLI ALTERNATE MAINLINE EXTENTION:

MOTION made by Councilmember Harvey and SECONDED by Councilmember K. Palmer to pass and sign the RLI Alternate Mainline Extension. Roll call vote: Kristina Palmer: yes, Wendy Posey: yes, Randy Critchfield: yes, Chad Palmer: absent, Anna Harvey: yes, Shannon Fragmin: yes. MOTION APPROVED UNANIMOUSLY.

MOTION made by Councilmember Harvey and SECONDED by Councilmember Posey to sign the fair housing resolution from Region VI MOTION APPROVED UNANIMOUSLY.

NEW BUSINESS

None

BILLS

Bills were submitted

MOTION made by Councilmember Posey to pay the bills SECONDED by Councilmember Harvey MOTION APPROVED UNANIMOUSLY

COUNCIL COMMUNICATIONS

None

EXECUTIVE SESSION

MOTION MADE by Councilmember Harvey and SECONDED by Councilmember K. Palmer to go into EXECUTIVE session at 7:38 PM. MOTION APPROVED UNANIMOUSLY

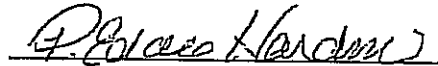
MOTION MADE by Councilmember Harvey and SECONDED by Councilmember C. Palmer to go into REGULAR session at 7:51 PM. MOTION APPROVED UNANIMOUSLY

Employee issues discussed.

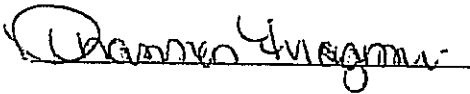
MOTION made by Councilmember Harvey to pay the bills SECONDED by Councilmember K. Palmer to accept the new payment policy MOTION APPROVED UNANIMOUSLY

ADJOURNMENT

There being no further business to come before Council, MOTION MADE by Councilmember K. Palmer and SECONDED by Councilmember Critchfield to adjourn. MOTION APPROVED UNANIMOUSLY



P. Eddie Hardman, Mayor



Shannon Fragmin, Recorder

APPROVED ON: MARCH 20, 2017

3-6-17

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SIGN IN SHEET

NAME	ADDRESS
Amy Marple	Empowerment Through Employment
Matt Cahill	144 Plainfield Ave

RESOLUTION AUTHORIZING THE EXECUTION AND DELIVERY OF A MASTER EQUIPMENT LEASE-PURCHASE AGREEMENT, AND RELATED INSTRUMENTS, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the members of the Town of Anmoore ("Lessee") have determined that a true and very real need exists for the equipment (the "Equipment") described in the Master Equipment Lease-Purchase Agreement (the "Agreement") presented to this meeting; and

WHEREAS, Lessee has taken the necessary steps, including those relating to any applicable legal bidding requirements, to arrange for the acquisition of the Equipment, and

WHEREAS, Lessee proposes to enter into the Agreement substantially in the form presented in this meeting:

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF LESSEE AS FOLLOWS:

Section 1. BEST INTERESTS OF LESSEE. It is hereby found and determined that the terms of the Agreement in the form presented to this meeting and incorporated in this resolution are in the best interests of Lessee for the acquisition of the Equipment.

Section 2. AUTHORIZATION. The Agreement is hereby approved. The Mayor of Lessee and other officers of Lessee who shall have power to execute contracts on behalf of Lessee be, and each of them hereby is, authorized to execute, acknowledge and deliver the Agreement with any changes, insertions and omissions therein as may be approved by the officer(s) who execute the Agreement, such approval to be conclusively evidenced by such execution and delivery of the Agreement. The Mayor or Town Recorder of the Lessee and any other officers of Lessee who shall have power to do so be, and each of them hereby is, authorized to affix the official seal of Lessee to the Agreement and attest the same.

Section 3. EXECUTION OF DOCUMENTS. The proper officer(s) of Lessee be, and each of them hereby is, authorized and directed to execute and deliver any and all papers, instruments, opinions, certificates, affidavits and other documents and to do or cause to be done any and all other acts and things necessary or proper for carrying out this resolution and the Agreement.

Section 4. DESIGNATION AS QUALIFIED TAX-EXEMPT OBLIGATION. Lessee hereby designates the Agreement as a "qualified tax-exempt obligation" within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986 as amended.

Section 5. EFFECTIVE DATE. This Resolution shall take effect immediately.

3 - 06 - 2017
Dated

PASSED AND ADOPTED By the Town Council of the Town of Anmoore, West Virginia, this
6th day of March, 2017.

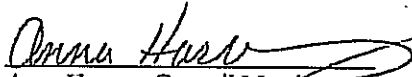
By:



Eddie Hardman, Mayor



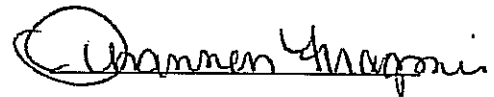
Randy Ertchfield, Council Member



Anna Harvey, Council Member



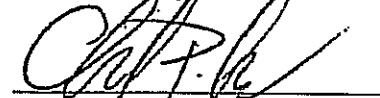
Wendy Posey, Council Member



Shannon Fragmin, Recorder



Kristina Palmer, Council Member



Chad Palmer, Council Member