

MAYOR
SHANNON FRAGMIN

The Town of Anmoore

RECORDER
ANNA HARVEY

COUNCIL
AMANDA CAHILL
RANDY CRITCHFIELD
CHAD PALMER
KRISTINA PALMER
WENDY POSEY

P.O. Box 178 Anmoore WV 26323 304.622.7431

APRIL 18, 2017

Minutes for regular session of the Council of the Town of Anmoore held Tuesday, April 18, 2017 at the Anmoore Fire Department/Council Chambers, 158 Ash Street, Anmoore, WV at 7:00 PM.

The Pledge of Allegiance was said followed in prayer given by ~~Wendy Posey~~.

The meeting was called to order by Mayor Shannon Fragmin at 7:00 PM.

ROLL CALL: Mayor Shannon Fragmin, Council members Kristina Palmer, Wendy Posey, Chad Palmer, Randy Critchfield, Amanda Cahill, and Anna Harvey were all present.

After roll call the Council proceeded with the following business:

APPROVAL OF MINUTES

Minutes from the regular session of the Anmoore Town Council dated April 3, 2017 was approved by motion made by Wendy Posey, 2nd by Kristina Palmer. Motion approved unanimously.

LEVY: Motion to approve the levy rates for the fiscal year 2017-2018 was made by Kristina Palmer, 2nd by Wendy Posey. Motion Approved Unanimously.

CITIZENS BUSINESS

John Reich presented Council with a bag of beer bottles he stated he collected from the park on Parkway Avenue. He complained that park is not finished. He complained that the gate has not been locked and people are going in to party. He also complained of it being dark because of light being out and his property has been vandalized. Anna Harvey tried to explain that we have limited budget and we were getting donations of mulch from the county, but it was not enough. We will be working again next week. We will get number off pole and call into Mon Power to fix street light.

Meredith McClain asked for permission for EMS to purchase shirts for EMS week at the cost of \$1,127.00 (one thousand one hundred twenty-seven dollars) for 41 pieces.

Mr. Queen stated he did not get everything from Mr. Smith so went to Court House and found additional information that Anmoore annexed by Minor Boundary Adjustment that which was 25.56 acres. Part two states that Dancer Hardware was the sole owners of the property annexed. He believes that his property was not annexed. Mayor Fragmin stated that she will get a copy of his information and will get with Mr. Smith and he can check with Surveyors and our attorney.

DEPARTMENT REPORTS

POLICE: Chief Quinn left written report stating approximately 131 Calls both proactive and reactive since last Council meeting. We may have a pending vehicle from Harrison County Sheriff's Department.

MAINTENANCE: Written report given.

Signs put up on Mary Drive.

Put salt spreader away for summer

Fixed water lines at Jeff Richison

Tested meter at pump house and it tested good.

Put up new sign at Municipal Building

Requested New T-shirts and pair work boots

Motion made by Kristina Palmer to purchase shirts and boots for Mr. Wildman, 2nd by Wendy Posey. Motion Approved Unanimously.

Motion made by Kristina Palmer to approve the purchase of Zero-turn mower with a purchase price up to \$7,500.00 (seven thousand five hundred dollars), 2nd by Wendy Posey. Motion Approved Unanimously.

FINANCIAL: Written report given by Vickie Kerns, Clerk

Bills and all account balances were submitted.

The GPS is installed on all police vehicles. Does Fire Dept. Expedition need installed? Phil did not forward access information.

Computer/Network at Fire Department must be moved up to 10 and then "Conductive Data" will come back to finish.

Property Tax received was \$28,935.02 less than last year at this time.

Personnel Issue will be discussed next meeting.

PSC Training on June 8, 2017 in Morgantown in which Both Mel and Vickie need to attend.

Motion made by Kristina Palmer to send both Mel and Vickie to PSC Training on June 8 in Morgantown and Anna Harvey to cover the office, 2nd by Wendy Posey. **Motion Approved Unanimously.**

BUILDING INSPECTOR REPORT: Written report stated waiting on sample ordinance for building code. He will have for next meeting. Two houses on Philippi Pike have been torn down. Mr. Queen has picked up his information and has not been in contact yet.

EMS/FIRE: Thursday, April 7-Ambulance 17 was involved in an accident in West Milford.

4/10/17 rented an ambulance with approval from North Western Emergency Vehicles at a cost of \$125.00 per day to keep up with transports.

Tablets have been purchased at total cost of \$3,291.80.

Two more EMT's have been hired-James Moore and Phillip Grub

Two tires for Ambulance 19 need purchased at cost of \$266.46

There was an Emergency repair to Ambulance 16 radiator on 4/14/17 at cost of \$463.00.

Eddie Hardman did have a meeting with Dr. Nicholson about EMS Accounts and she is still getting back log caught up.

Motion made by Chad Palmer to purchase 2 tires for Ambulance 19 for \$266.46, 2nd by Randy Critchfield. **Motion Approved Unanimously.**

Motion made by Wendy Posey to allow Meredith McClain to purchase shirts for EMS WEEK, 2nd by Kristina Palmer. Motion Approved Unanimously.

Julian Brown from Stryker here to give demonstration on fully motorized cots for ambulance.

Motion made to purchase a Power Pro XT cot, 2 stair chairs, and Bariatric mat at total price of \$37,501.50 to be paid for in 60 months at \$739.22 per month from Stryker by Chad Palmer, 2nd by Kristina Palmer. In a roll call vote all voted yes. Motion Approved Unanimously

BOARDS AND COMMITTEE REPORTS

WATER: Anna Harvey, Jim Harris and Vickie Kerns had meeting with East View PSD. The agreement was left with them to discuss with their attorney. There is still question about the need for a Sanitary Board. Anna Harvey will get more information.

RECREATION COMMITTEE: Work day will be April 29, 2017 at 10:00 AM.

UNFINISHED BUSINESS:

Cameras were being installed.

Dogs in park, fines and the need for signs were discussed.

NEW BUSINESS

NONE

BILLS

Bills were submitted

Motion to pay the bills was made by Wendy Posey, 2nd by Kristina Palmer. Motion Approved Unanimously.

COUNCIL COMMUNICATIONS

Council will have a list of projects that need to be done for the next meeting.

EXECUTIVE SESSION

Motion made motion to go into EXECUTIVE SESSION at 8:13 PM made by Kristina Palmer, 2nd by Wendy Posey. **Motion Approved Unanimously.**

Motion made by Wendy Posey to go back into REGULAR SESSION at 8:22 PM, 2nd by Chad Palmer. **Motion Approved Unanimously.**

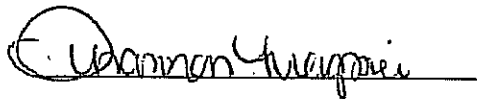
EMS Employee issues were discussed in EXECUTIVE SESSION.

Motion made to make Jeff Walls Assistant EMS Supervisor by Kristina Palmer, 2nd by Wendy Posey. **Motion Approved Unanimously.**

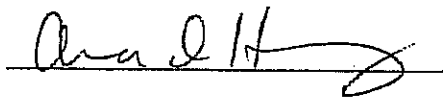
Motion made by Wendy Posey to give a raise with the Assistant EMS Supervisor position, 2nd by Chad Palmer. **Motion Approved Unanimously.**

ADJOURNMENT

Motion to adjourn was made by Wendy Posey, 2nd by Amanda Cahill. **Motion Approved Unanimously.**



Shannon Fragmin, Mayor



Anna Harvey, Recorder

APPROVED ON: *May 1, 2017*

Mayor and Council,

Work orders were done.

Picked up trash.

Cleaned shop and vehicles.

Put up one-way signs all across Mary Drive.

Put up No Parking Here To Corner sign at Gary Riley's driveway.

Started installing security camera system.

Did shut-offs for non payment.

Put salt spreader and plow away for summer.

Worked on riding mower.

Hauled wood chippings to cage from tree that Cove Run chipped up from old Cox property.

Cleaned out a couple ditches.

Clean out storage building in bottom.

Cut off water supplies for Cove Run at the old Cox property.

Cut grass.

Request permission to order Van Wildman a few T-shirts. And thoughts on him getting a pair of boots.

Fixed a water service line leak at Jeff Richison's on Plainfield.

Tested meter at pump house and it tested good...no issues.

Put up new sign at Municipal building.

Price for Zero-turn mowers- Mahindra \$9200.00

Parcs Fariss \$6500.00

Cub Cadet \$7000.00

Husqvarna \$4600.00

Haven't had a chance to actually go look at the mowers yet.

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ANMOORE FIRE DEPT.

158 Ash St Anmoore WV 26323

PH 304-622-5649



Thursday, April 7th - Ambulance 17 was involved in an accident in West Milford.

Monday, April 10th - Rented an ambulance w/approval from North Western Emergency Vehicles, cost \$125 a day.

Friday, April 14th - Ambulance 16 radiator had to be replaced due to tank coming off, placing unit out of service. Tried to keep replenishing water/antifreeze until meeting but was unable to do so. Purchase prices \$463.00.

Tablets for ambulances have been purchased from Best Buy for a total cost of \$3,291.80.

Two more EMTs have been hired - James Moore (2yrs exp) and Phillip Grub (8yrs exp).

Total transports as of April 18th Non-Emergency - 88 and Emergency - 72

Two tires for Ambulance 19 are needed, cost \$266.46.

EMS Charts for sinc pad being installed on I-pads.

Town of Anmoore Council Meeting Financial/Office Report 4/18/2017

Bills-see spreadsheet

Account balances-see spreadsheet

Budget—Budget must be adopted at meeting tonight and form signed to be submitted to State Auditors Office tomorrow.

Property Tax—Aprils payout was received 04/06/2017 in the amount of \$86,107.30.
This amount is \$28,935.02 less than last years. (\$115042.32)

GPS- Installed in all Police vehicles. Install in Expedition? Phil did not give me any info to set up permissions or access. He was to get in touch with Shannon.

Computer/Network- Internet speed must be moved up to 10 and then Conducive Data will come back to finish.

Employee Update- Reported to Shannon. Will have full evaluation at next meeting.

***PSC Training on June 8, 2017 in Morgantown.** Class is free of charge. Would like for myself and Mel to attend. Would need someone to be at the office while we were gone.

Building Inspector Report

Waiting on sample ordinances for building code. Vincent will have for next meeting.

Two houses on Philippi Pike have been torn down.

Mr. Queen picked up his information and has not been in contact yet.

TOWN OF ANMOORE 4-18-17 COUNCIL MEETING

TOWN

Account balances after bills paid as of 04-18-17**

GENERAL	\$	158,602.05
WATER	\$	77,455.08
SEWER	\$	15,289.88
RAINY DAY	\$	3,802.32
SEIZURE(POLICE)	\$	50.00
SECURITY DEPOSIT	\$	15,666.34
DEPOSIT	\$	115,192.66
PAYROLL	\$	2,840.25
COAL SEV	\$	18,346.80
TOTAL	\$	407,245.38

EMS/VFD ACCOUNTS

*Account Balances*after bills paid as of 04/18/17*

EMS	CHASE	\$	127,577.40
VFD	GENERAL	\$	9,339.52
VFD	SPECIAL	\$	31,035.14



Mahindra of Clarksburg

Sales Quote

304-566-7078

Customer Name City of ANMORZ
Address _____

New Simplicity Cobalt
61" Zero-Turn

MSRP \$9999

Serial #
2617217581

Discount 799
\$9206

+ TAX IF NOT
EXEMPT

Additional info

Model _____ Hours NONE Year _____ Condition 1-10 _____ Proof _____ Other _____

Quotation prepared by:

Prices are subject to change due to rate and inc. (11/11) 11/11

IMPORTANT INFORMATION

POLICIES

Cancellations

Participant cancellations for seminars must be received on-line no later than three days prior to the first day of the seminar. No verbal cancellations will be accepted. Utilities will be billed at the rate of \$100 for each participant who does not cancel according to these guidelines.

Certificates will only be given to those that attend each section of the seminar in its entirety.

Continuing Education Credits: 7 CEH

The Public Service Commission sponsors the seminar at no cost to you and provides free of charge:

- ◊ Seminar manuals
- ◊ Refreshments at breaks
- 1. You are responsible for all meals and lodging.
- 2. Please bring pens/pencils, notepads and a calculator

Seating capacity is limited to 30 people. Reservations for this seminar should be made as soon as possible.

DATE: June 8, 2017

TIME: Registration - 8:30 a.m.
Class - 9 a.m. to 5 p.m.

LOCATION:

Morgantown Utility Board
Shop Training Room
278 Greenbag Rd.
Morgantown, WV 26507
304-292-8443

General Directions

I-79 to I-68 EXIT #1 South Univ. Ave. Left onto 119 N. Turn right at traffic light onto Rt. 857. MUB is just past Mountaineer Mall.

LOCAL HOTELS:

- ◊ Comfort Inn
- ◊ Ramada Inn
- ◊ Quality Inn

If the Commission has not received registration forms from 10 participants by May 25, 2017 the Commission reserves the right to cancel the seminar. Participants will be notified 5 days prior to the seminar.

REGISTRATION IS ON-LINE ONLY

TO REGISTER: Go to the PSC Web Page www.psc.state.wv.us Left column, under Seminars, click Water/Wastewater

⊖ You must create an account first: click either Water or Sewer Regulated Utilities or Others (ie. CPA, Engineer, Governmental Agency). After your account registration has been processed, a confirmation e-mail will be sent to you. You must click the phrase: 'to activate your user account and begin using the registration system'.

⊖ Once an account has been created, click log in. Then you can register, cancel or be put on a wait list for a particular class. If the class is full, click on 'Waiting List, and you will be notified if space becomes available.

TO CANCEL: Return to the seminar listing page and log in: click CANCEL then follow the directions. Remember, utilities will be billed at the rate of \$100 for each participant who does not cancel on-line, as required.

If you have questions call Nancy at
304-340-3440 or
1-800-344-5113 Ext. 440.



Public Service Commission
of West Virginia

**Some of the topics
for discussion**

- ◊ **Water and Sewer Rules**
- ◊ **Application for Service**
- ◊ **Security Deposits**
- ◊ **Billing Information**
Prorated Bills
Estimated Bills
Leak Adjustments
- ◊ **Discontinuing Service**
Proper Customer Notification
Termination Timelines
Deferred Payment Plans
- ◊ **Records Retention**
What you need to know
- ◊ **Liens**

**Utility
Office Work**



June 8, 2017

**Morgantown Utility Board
Morgantown, WV**

Water and Wastewater Division Seminar

Public Service Commission of West Virginia
PO Box 812
Charleston, WV 25323

ADDRESS	NAME
101 Parkway Ave	John Reich
	Mick-in
	Andy Queen

SIGN IN SHEET

P.O. Box 178 Ammoore WV 26323 304.622.7431

The Town of Ammoore



- MAYOR** P. EDDIE HARDMAN
- RECORDER** SHANNON FRAGMIN
- COUNCIL**
 - ANNA HARVEY
 - RANDY CRITCHFIELD
 - CHAD PALMER
 - KRISTINA PALMER
 - WENDY POSEY

April 18th 2017

THANK YOU!
 FROM THE HARRISON COUNTY STRAITS
 DEPOT UPON MY RESIGNATION STATEMENT
 "I'M LEAVING" "NEW" "US" "VIA" "COMING"

LAST COUNCIL MEETING =
 WITH PROACTIVE & REACTIVE SPIRIT
 APPROX. 131 CALLS TO SERVICE
 Mayor & Council
 04.18.2017

3-10	7-10	11-15	15-1
4-11	8-1	12-9	16-6
5-20	9-2	13-16	17-11
6-8	10-11	14- 10	18
49	24	40	