

MAYOR
SHANNON FRAGMIN

The Town of Anmoore

RECORDER
ANNA HARVEY

COUNCIL
AMANDA CAHILL
RANDY CRITCHFIELD
CHAD PALMER
KRISTINA PALMER
WENDY POSEY

P.O. Box 178 Anmoore WV 26323 304.622.7431

JUNE 19, 2017

Minutes for the regular session of the Council of the Town of Anmoore held Monday June 19, 2017 at the Anmoore Fire Dept/Council Chambers, 158 Ash Street Anmoore, WV at 7:00 PM

The Pledge of Allegiance was said, followed in prayer given by Councilperson Wendy Posey.
The meeting was called to order by Mayor Shannon Fragmin at 7:00 PM.

Mayor Shannon Fragmin appointed Council member Kristina Palmer as acting Recorder

ROLL CALL: Mayor Shannon Fragmin, Council members Wendy Posey, Chad Palmer and Kristina Palmer are present. Council members Anna Harvey, Randy Critchfield and Amanda Cahill were absent.

After roll call, the Council proceeded with the following business:

APPROVAL OF MINUTES

Minutes from the regular session of the Anmoore Town Council dated June 5, 2017 was approved by motion made by Wendy Posey, 2nd by Chad Palmer. Motion Approved Unanimously.

CITIZENS BUSINESS

Mary Odom stated that she was having trouble with another Anmoore town resident, John Reich, threatening her children on Saturday, June 17, 2017. She spoke with County Police and Chief Don Quinn regarding this matter.

Mayor Shannon Fragmin stated for her to keep council and Don Quinn aware of what is happening with this.

Andy Queen wanted to give us an update on his property being inside or outside of the Town limits. He stated that he has spoke with our building inspector, Vince, and he has also been in contact with Tom Hornor with Hornor Brothers.

He is still not satisfied with the information that he has been given that he is in the Town limits.

Further discussion ensued. Mayor Shannon Fragmin stated that we have no choice but to go with the results provided to us also by Hornor Brothers and that if he was not satisfied with the results, then it was in his hands to prove otherwise. She also stated that it would not be up to the Town of Anmoore to pay to have another survey done, it would be up to Mr. Queen to pay for a survey if he wanted another one completed.

Eddie Hardman wanted to thank everyone for being there for him and his family during such a personal time.

DEPARTMENT REPORTS

MAINTENANCE REPORT: Work orders complete, picked up trash, meters were read, removed old fire hydrant and installed new fire hydrant at Crisfield and Ash Street, removed old fire hydrant and capped line on Grace Pointe Drive, cut grass, did water shutoffs, cleaned shop and tools, delivered rock to several places.

Discussion needing to order a new colorimeter, this colorimeter tests the chlorine levels in our water. The one we currently have is old and has not been working correctly. Cost is around \$450.00

Motion made by Chad Palmer to purchase the colorimeter, 2nd by Wendy Posey. Motion approved unanimously.

Also need to purchase orange cones and caution tape.

Motion made by Wendy Posey to purchase cones and caution tape, up to \$300, 2nd by Chad Palmer. Motion approved unanimously.

FINANCIAL: Bills and account balances were submitted. Auditors will be scheduling exit interviews for this week and they also need the survey papers returned. Victoria Kerns stated the PCARD was hit with fraudulent activity at two separate Home Depot Stores in Kentucky. Two were approved and two were declined. The card has been cancelled and we will receive a new card in 7-10 business days along with paperwork to file a dispute on the two charges that were approved.

Final revisions for the 2016-2017 budget were due 6/15/17. Victoria Kerns spoke with the Auditor's office and they advised it could be turned in as late as 6/30/17 with no problems.

Leslie from Nutter Fort worked with Victoria Kerns on Sunday and has offered to work as needed this week.

General Account Final Revisions FY 2016-2017 were not complete.

Motion made by Wendy Posey to table, 2nd by Chad Palmer. Motion approved unanimously.

Coal Severance Account Final Revisions FY 2016-2017 were not complete.

Motion made by Chad Palmer to table, 2nd by Wendy Posey. Motion approved unanimously.

Discussion regarding paychecks for the June 13, 2017 Election: According to state code, we are to pay election workers no more than \$125 per day, but our ordinance states that we pay poll workers \$150 plus \$20 for training.

Further discussion ensued. Mayor Shannon Fragmin asked Victoria Kerns to look into this further because we have 30 days to pay the election employees.

FIRE & EMS: There have been 130 emergency calls and 105 non-emergency calls; June still has 132 scheduled transports scheduled that may be subject to change. New ambulance was picked up and will be placed into service on 7/1/2017 due to licensing fees. Loaner ambulance has been returned.

The department would like to create a by-law and ordinance to be able to charge for vehicle accidents in our 1st due, this would exclude Town residents. All council members agreed this would be a good idea, and we would look at the ordinance when it was ready to go through the process to be adopted.

A few employee issues, one employee have been terminated.

The new ambulance did not come with doors on the cabinets in the back; doors are being ordered and worked on at no expense to us because it is under warranty.

The fire department will also be conducting annual testing on all fire trucks on 6/20/2017.

BOARDS AND COMMITTEE REPORTS

RECREATION COMMITTEE: Need volunteers to work National Night Out on August 1, 2017. Two bands have been hired; a bouncy house for small children, a 60 foot water slide, and we are looking at a few vendors along with other activities, food and desserts.

School supply give away date is July 22, 2017. Applications will be available July 3, 2017.

UNFINISHED BUSINESS:

Council member Anna Harvey is in the process of working on an Ordinance to combine the water board and the sanitary board, this need to be tabled because it is not yet completed. -

Motion made by Wendy Posey to table the ordinance combining the water boards and sanitary boards, 2nd by Chad Palmer. Motion passed unanimously.

Council is still in the process of reviewing the Property Maintenance Ordinance. This needs to be tabled at this time.

Motion made by Chad Palmer to table the Property Maintenance Ordinance, 2nd by Wendy Posey. Motion passed unanimously.

NEW BUSINESS

Need to discuss the hiring of a couple temporary, part-time employees for the Maintenance Department and the Town Hall. This will be discussed in EXECUTIVE SESSION.

Council is looking into start having some roads paved within Town limits. Right now we are looking at paving Upper Parkway and Mary Drive and would like to put this job out to bid.

Motion made by Wendy Posey to put this paving job out to bid, 2nd by Chad Palmer. Motion passed unanimously.

BILLS

Bills were submitted

Motion was made by Wendy Posey to pay the bills, 2nd by Chad Palmer. Motion passed unanimously

6/19/17



The Town of Anmoore

MAYOR
P. EDDIE HARDMAN

RECORDER
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KRISTINA PALMER
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SIGN IN SHEET

NAME	ADDRESS
Mary Odom	225 plain fields st
ANDY QUEEN	
Eadmette	

NEW PROCEDURE FOR TIME CARDS EFFECTIVE IMMEDIATELY!

TO ALL EMPLOYEES OF THE TOWN OF ANMOORE:

As it has been an ongoing problem getting employees to correctly clock in and out, the Town of Anmoore Council voted on June 5, 2017 that all incorrect punched time cards must be approved by the Mayor Shannon Fragmin or the Recorder Anna Harvey. If a mistake is made, the employee must immediately call one of the above and state reason why and leave a call back number. This also goes for no punch in and outs. If there is overtime, it is to be approved by the Supervisor, but it must be a time clock punch. All Supervisors must have their overtime approved by Mayor or Recorder. There are to be no other markings on the card except for what has been approved. Failure to follow will result in not getting paid and possibly reprimanded.

Any questions can be addressed to the Mayor or Recorder or at next Council Meeting on June 19, 2017.

Mayor Shannon Fragmin- (304) 629-8704

Recorder Anna Harvey- (304) 641-1340

discussed in
last area session
to all employees