

MAYOR
SHANNON FRAGMIN



The Town of Anmoore

RECORDER
ANNA HARVEY

COUNCIL
AMANDA CAHILL
RANDY CRITCHFIELD
CHAD PALMER
KRISTINA PALMER
WENDY POSEY

P.O. Box 178 Anmoore WV 26323 304.622.7431

JUNE 05, 2017

Minutes for regular session of the Council of the Town of Anmoore held Monday, June 05, 2017 at the Anmoore Fire Department/Council Chambers, 158 Ash Street, Anmoore, WV at 7:00 PM.

The Pledge of Allegiance was said followed in prayer given by Councilperson Wendy Posey. The meeting was called to order by Mayor Shannon Fragmin at 7:00 PM.

ROLL CALL: Mayor Shannon Fragmin, Council members Kristina Palmer, Wendy Posey, Chad Palmer, Randy Critchfield, Amanda Cahill, and Anna Harvey were all present.

After roll call the Council proceeded with the following business:

APPROVAL OF MINUTES

Minutes from the regular session of the Anmoore Town Council dated May 15, 2017 was approved by motion made by Kristina Palmer, 2nd by Wendy Posey. Motion approved unanimously.

CITIZENS BUSINESS

Gary Riley came to council to complain about grass on Town right-of-ways and also the house next to his mom's on Philippi Pike. There was discussion on what the Town employees are responsible for cutting. Mayor Fragmin stated that we are looking into an Ordinance that will address this issue. Mr. Smith will also be consulted on this issue. Anna Harvey stated that she had Mr. Smith look at the property beside his parents last week. Mr. Smith will be given this information tomorrow to once again address the issues of high grass and dangerous porch on the property.

DEPARTMENT REPORTS

MAINTENANCE: Written report given. Work orders done, trash done, meters read, removed old fire hydrant and installed new hydrant oak St. and Franklin and Church St and Ash St., cut grass, water shutoffs, water leak on Chickarell in East View, installed drainage pipe on Oak St., dry trash, delivered rock, contacted DOH about Park on Chestnut St., need to purchase cones and caution tape, sealed manhole lid on Chestnut St., cut brush and applied weed killer on fence at park on Chestnut St.

POLICE: Chief Quinn left written report stating approximately 159 calls both proactive and reactive since last Council meeting. Discussed vandalism done to park on Parkway Ave. Spray painted back of our sign with Nazi symbols. Discussed cameras for parks. Chief Quinn reported a theft of a camper and suggested all campers or trailers be chained to prevent theft. He also stated that they are having a problem with spider webs on the lens of cameras which causes problems picking up at night.

FINANCIAL: Bills and all account balances were submitted by Vickie Kerns, clerk. Our audit should be completed next week. She also requested executive session for employee issues.

BUILDING INSPECTOR REPORT: There was nothing new on Mr. Queens's property. He was told by Mr. Smith it is now his burden to prove where his boundaries lie because we have already paid surveyors.

EMS/FIRE: Meredith McClain wanted to "Thank everyone for their support" in regards to the funeral of Fire Department member Shawna Hardman.

Mayor Fragmin asked about the Tyler County races, who go, is it overtime, and where the money goes.

Discussion on requesting a copy of the Fire Department minutes after their meetings.

BOARDS AND COMMITTEE REPORTS

WATER: East View PSD asked why it is their responsibility to pay an attorney to look at the Sewer agreement. Jim Harris once again told them that it was an agreement to benefit them because they are using our system. Mayor Fragmin stated that we may need to have our attorney to send them a letter.

RECREATION COMMITTEE: The date for the auction of Recreation Trailer was postponed until August 1, 2017.

Motion made by Wendy Posey to put a reserve bid of \$2,000.00 (two thousand dollars) on trailer at auction, 2nd by Kristina Palmer. Motion Approved Unanimously.

Discussed the purchase of replacement chairs for the Recreation Hall spending up to \$1,500.00 (One thousand five hundred dollars).

Motion made by Kristina Palmer to allow the purchase of chairs for the hall, 2nd by Amanda Cahill. Motion Approved Unanimously.

Don Quinn asked about people wanting to use ball field. Anna Harvey stated that unless someone has a scheduled time anyone can use the field as it is an open park. There was discussion on fixing the road to the field. Shannon stated that the top of park is going to have to be cleaned up especially the tires.

UNFINISHED BUSINESS:

The structure of a Sanitary Board for the Town of Anmoore was discussed once again. A copy of the WV State Code governing the structure of Sanitary Boards was handed to all Council. Anna Harvey also spoke with the PSC and was informed that Council could not function as the board. It was discussed to combine water and sewer into one Utility Board. An Ordinance will be drafted for review.

NEW BUSINESS

The Mayor Fragmin stated that the Town had a policy concerning the use of Town of Anmoore vehicles and stated that they were to be used for official business only.

Council received letter stating Cindy Frederick's term on the Harrison County Development Authority was soon to expire on June 30, 2017. Anna Harvey spoke with Cindy and she would be pleased to continue her service to the Town.

Motion made by Kristina Palmer to have Cindy to continue to represent the Town of Anmoore on the Harrison County Development Authority Board, 2nd by Wendy Posey. **Motion Approved Unanimously.**

Council received letter from REGION VI requesting someone to be appointed to the Hazard Mitigation Planning Committee. There were no volunteers. Anna Harvey did not know for sure if she could attend this meeting on June 7, 2017, but would find out more information and bring it back to Council.

BILLS

Bills were submitted

Motion to pay the bills was made by Wendy Posey, 2nd by Chad Palmer. **Motion Approved Unanimously.**

COUNCIL COMMUNICATIONS

Mayor Fragmin read letter from our Attorney Trey Simmerman sent to Prosecuting Attorney Romano about the Town of Anmoore's Report on Governmental Fraud Examination.

EXECUTIVE SESSION

Motion made motion to go into EXECUTIVE SESSION at 7:51 PM made by Wendy Posey, 2nd by Kristina Palmer. Motion Approved Unanimously.

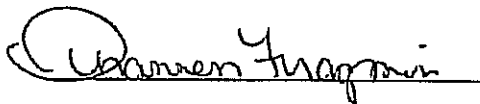
Motion made by Wendy Posey to go back into REGULAR SESSION at 9:02 PM, 2nd by Amanda Cahill. Motion Approved Unanimously.

Employee issues were discussed in EXECUTIVE SESSION.

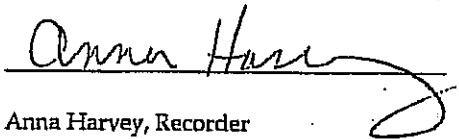
Motion made by Wendy Posey to have all incorrect time cards to be signed by Mayor Shannon Fragmin or Recorder Anna Harvey, 2nd by Amanda Cahill. Motion Approved Unanimously.

ADJOURNMENT

Motion to adjourn was made by Kristina Palmer, 2nd by Wendy Posey. Motion Approved Unanimously.



Shannon Fragmin, Mayor



Anna Harvey, Recorder

APPROVED ON: June 19, 2017

0-5-117

MAYOR
P. EDDIE HARDMAN

RECORDER
SHANNON FRAGMIN

COUNCIL
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RANDY CRITCHFIELD
CHAD PALMER
KRISTINA PALMER
WENDY POSEY



The Town of Anmoore

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SIGN IN SHEET

| NAME | ADDRESS |
|------------|---------|
| Gary Riley | |
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TOWN OF ANMOORE 6-5-17 COUNCIL MEETING

TOWN

| | | |
|------------------|----|------------|
| GENERAL | \$ | 272,681.18 |
| WATER | \$ | 82,425.45 |
| SEWER | \$ | 23,729.84 |
| RAINY DAY | \$ | 3,804.17 |
| SEIZURE(POLICE) | \$ | 50.00 |
| SECURITY DEPOSIT | \$ | 15,382.74 |
| DEPOSIT | \$ | 35,024.13 |
| PAYROLL | \$ | 23,983.31 |
| COAL SEV | \$ | 18,851.42 |
| TOTAL | \$ | 475,932.24 |

EMS/VFD ACCOUNTS

| | | | |
|-----|---------|----|------------|
| EMS | CHASE | \$ | 146,797.95 |
| VFD | GENERAL | \$ | 9,342.13 |
| VFD | SPECIAL | \$ | 30,772.44 |

Mayor and Council,

Work orders were done..

Picked up trash.

Meters were read.

Removed old fire hydrant and installed new fire hydrant at Oak St. and Franklin St.

Removed old fire hydrant and installed new fire hydrant at Church St. and Ash St.

Cut grass.

Did water shutoffs.

Water leak on 2 inch line on Chickarell in East View.

Installed drainage pipe in front of Fragmins on Oak St.

Dry trash was done.

Delivered rock to several places.

D.O.H will be coming to clean out ditch between park and Interstate along Chestnut St.

Need to purchase some cones and caution tape.

Sealed manhole lid at park on Chestnut St.

Cut brush hanging over fence and applied weed killer at park on Chestnut St.