

MAYOR  
SHANNON FRAGMIN

# The Town of Anmoore

RECORDER  
ANNA HARVEY

COUNCIL  
AMANDA CAHILL  
MATTHEW CAHILL  
GARY RILEY  
KRISTINA PALMER  
WENDY POSEY

P.O. Box 178 Anmoore WV 26323 304.622.7431

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JULY 17, 2017

Minutes for regular session of the Council of the Town of Anmoore held **Monday, JULY 17, 2017** at the Anmoore Fire Department/Council Chambers, 158 Ash Street, Anmoore, WV at 7:00 PM.

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The Pledge of Allegiance was said followed in prayer given by Councilperson Anna Harvey. The meeting was called to order by Mayor Shannon Fragmin at 7:00 PM.

**ROLL CALL:** Mayor Shannon Fragmin, Council members Kristina Palmer, Gary Riley, Matthew Cahill, Amanda Cahill, and Recorder Anna Harvey were all present. Wendy Posey was absent.

After roll call the Council proceeded with the following business:

## ***APPROVAL OF MINUTES***

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Minutes from the regular session of the Anmoore Town Council dated July 03, 2017 was approved by motion made by Kristina Palmer, 2<sup>nd</sup> by Amanda Cahill. **Motion Approved Unanimously.**

Minutes from Special Meeting July13, 2017 to approve the FY 2017-2018 General Fund Budget and the FY 2017-2018 Coal Severance Budget was approved by motion made by Kristina Palmer, 2<sup>nd</sup> by Gary Riley. **Motion Approved Unanimously.**

## ***CITIZENS BUSINESS***

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**Todd Hathaway** asks about storm drain at corner of Chestnut St. and Golden Ave. needs attention, park needs grass cut, and also still having water runoff problem especially coming off hill

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on Chestnut Street. Mayor Fragmin will have Mr. Spurlock to call State again about water running in park.

### **DEPARTMENT REPORTS**

**POLICE:** Chief Quinn left written statement with Mayor Fragmin which was read into record. There have been approximately 94 calls both proactive and reactive since last Council meeting.

**MAINTENANCE:** Written report given. Work orders done, trash done, water shutoffs. cut grass, cleaned shop and tools, delivered rock, painted inside pump house, fixed service line at Virgil St., East View, install water tap for Harvey's at Nash St., dry trash, and picked up brush at different locations, worked on blacktop spreader box from Nutter Fort, blacktopped part of lot around fire dept., took water sample for the month, and picked two applicants for the part-time grass cutting positions.

Matthew Cahill stated that incident on Crisfield where tractor trailer back into private property (Queens) needs fixed. Police report was filed and business needs billed for work.

There was discussion on Grass cutting in Town. Matthew Cahill stated that in future we may want to get a company to give us a quote.

**Motion** made by Gary Riley to hire the two temporary part-time employees Neil Heldreth and William Buda to cut grass for Maintenance Dept. at \$9.00 (nine dollars) a hour, 2nd by Kristina Palmer. In a roll call vote Gary Riley, Kristina Palmer, Amanda Cahill, and Anna Harvey voted yes, Matthew Cahill voted no. **Motion passed 4 to 1.**

Kristina Palmer stated there has been a complaint about storage building owned by the Town on Kookan Lane needs cleaned up.

Question about notifying Asplundh-We will have Shawn Spurlock check with them.

Gary Riley stated that a **STOP** Sign was needed at intersection of Church St and Ash St. and the **STOP** Sign at intersection of Mary Dr. and Church St needed to be put back up.

**FINANCIAL:** Bills and all account balances were submitted by Vickie Kerns, clerk. Audit 2014/2015 & 2015/2016 review has not been scheduled yet, **Budget Revisions for 2017-2018** submitted to State Auditor's office for approval, Time Cards for EMS still having missed punches without signatures, PSC Annual Reports getting ready to submit, need to purchase copier for fire Dept., EMS, and City to be kept at Fire Dept., and Police job postings out but none received as of today.

**Motion** made by Gary Riley to get quotes on new copiers, 2nd by Kristina Palmer. **Motion Approved Unanimously.** Anna Harvey will get quotes.

**BUILDING INSPECTOR REPORT:** None

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**EMS/FIRE:** Written report submitted. Life Pak 12s need repair before they will pass inspection, discuss need better pay to keep EMS employees, North Western Emergency Vehicles will not go lower than \$27,000.00 (twenty-seven thousand dollars), 16 & 19 leaking oil and will need more work done, 18 needs back tires, and discussed purchase of radio for 15. Transports as of 7/17/17 is 52 and total of 115 for month and still adding daily new dialysis patient will add 26 more transports for August.

Mayor Fragmin stated since North Western will not accept our offer of \$25,000.00 (twenty-five thousand dollars) for the ambulance; we will not be purchasing it.

Discussion on what can be purchased. The EMS is to be self-sufficient.

We have not been able to apply for grants before this because of the back taxes that were owed and have just been paid in full in past few months.

Discuss purchase of radios for EMS & Fire Dept.

Jeff Walls requested Executive Session to discuss EMS personnel issues.

### ***BOARDS AND COMMITTEE REPORTS***

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**WATER:** No New Information

**RECREATION COMMITTEE:** Discussed National Night Out and need for volunteers.

### ***UNFINISHED BUSINESS:***

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Letter in response to Mr. Reich's Freedom of Information request was given to all Council. No further contact from him as of yet. Letter was delivered via Officer Quinn and was documented on the CAD Reporting system.

Open the floor to Public for the purpose of discussing proposed ordinance on Property Maintenance titled Nuisances. Question on if there is an open drain or culvert beside your property will you still be responsible? If there is a hazard, notify Town and it can be addressed. Discussion on what the property owners will be responsible for: *Ownership shall include, in addition to the land within its boundaries, all land adjacent to and extending beyond the property line to the curb line of adjacent streets, and where no curb exists, to the existing street surface, and all land lying between the property line and the center line of adjacent alleyways or unimproved street right of ways. This also includes sidewalks.*

**Motion** to approve on the first reading was made by Kristina Palmer, 2nd by Amanda Cahill. In a roll call vote Council members Amanda Cahill, Matthew Cahill, Gary Riley, Kristina Palmer, and Recorder Anna Harvey voted yes. **Motion Approved Unanimously.**

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## *NEW BUSINESS*

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**Swearing In** of Police Judge Ed Martin by Mayor Shannon Fragmin.

Discussion of selling Town owned property on Ash Street. Mayor did not think we should consider selling property. **Issue died for lack of motion.**

Matthew Cahill brought up a possible committee for economic funding to search for funds from community businesses to help with cleaning up community. Anna Harvey will search for an Ordinance on this subject.

**Motion** made by Kristina Palmer to hire Kim Greaver for Temporary part-time clerk, 2nd by Amanda Cahill. **Motion Approved Unanimously.**

**Gary Riley** asked about whom takes care of creek and do we need to have our employees to look at behind Frederick's road falling into Creek.

## *EXECUTIVE SESSION*

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**Motion** made to go into **EXECUTIVE SESSION** at 8:01 PM made by Gary Riley, 2<sup>nd</sup> by Kristina Palmer. **Motion Approved Unanimously.**

**Motion** made by Gary Riley to go back into **REGULAR SESSION** at 9:25 PM, 2<sup>nd</sup> by Amanda Cahill. **Motion Approved Unanimously.**

**Issues discussed in Executive Session were:**

1. Telephone conference with Dr. Shana Nicholson on EMS issues.
2. **Discussion with** Assistant EMS Supervisor, Jeff Walls on EMS personnel issues.

**On Tuesday, July 25, 2017 at 5:30 PM, there will be a Special meeting of the Anmoore Town Council.** This is a mandatory meeting with all EMS personnel to discuss their issues especially with pay rates. **Dr. Shana Nicholson will try to be there to discuss concerns also. Radio prices will be obtained and discussed as well.**

***BILLS***

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Bills were submitted

**Motion** to pay the bills was made by Kristina Palmer, 2<sup>nd</sup> by Gary Riley. **Motion Approved Unanimously.**

***COUNCIL COMMUNICATIONS***

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None

***ADJOURNMENT***

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**Motion** to adjourn was made by Kristina Palmer, 2<sup>nd</sup> by Amanda Cahill. **Motion Approved Unanimously.**

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Shannon Fragmin, Mayor

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Anna Harvey, Recorder

APPROVED ON: August 7, 2017