

MAYOR
SHANNON FRAGMIN

RECORDER
ANNA HARVEY

COUNCIL
AMANDA CAHILL
RANDY CRITCHFIELD
CHAD PALMER
KRISTINA PALMER
WENDY POSEY



The Town of Anmoore

P.O. Box 178 Anmoore WV 26323

304.622.7431

April 3, 2017

MINUTES FOR REGULAR SESSION OF THE COUNCIL OF THE TOWN OF ANMOORE HELD MONDAY,
April 3, 2017 AT THE ANMOORE FIRE DEPARTMENT - COUNCIL CHAMBERS, 158 ASH STREET,
ANMOORE, WEST VIRGINIA AT 7:00PM

The Pledge of Allegiance was said and followed in prayer given by Councilperson Wendy Posey.

The meeting was called to order by Recorder Shannon Fragmin at 7:00 PM.

ROLL CALL: Recorder Shannon Fragmin, Council members Kristina Palmer, Wendy Posey, Chad Palmer, Randy Critchfield, and Anna Harvey were all present. Mayor Eddie Hardman was in audience.

After roll call the Council proceeded with the following:

APPROVAL OF MINUTES

Minutes from REGULAR SESSION of the Anmoore Town Council dated March 20, 2017 was approved by MOTION made by Councilmember Wendy Posey, SECONDED by Councilmember K. Palmer MOTION APPROVED UNANIMOUSLY.

CITIZENS BUSINESS

Gary Riley asked if Town could place a "No Parking Sign" on street in front of his driveway so people from Methodist Church will not park and block his drive. County police stated they could not do anything without it being marked as "NO Parking Zone". Shawn Spurlock will get and place sign.

Mr. Queen stated he received a call from Vince Smith, but did not have good reception and wanted to know if Mr. Smith had the information he requested. Vickie Kerns stated that it was at the municipal building and it could be mailed. Mr. Queen stated he would pick it up.

DEPARTMENT REPORTS

POLICE:

Chief Quinn stated that there were over 125 Calls. He stated that at the intersection of Emily Drive and Golden Street where the "Mattress Store" was located; there are nails all over road beside store. Owner was notified. Another issue he brought up was the issue of dogs defecating in parks and the need for signs or changing the current ordinance. His main concern was Vincent Park where numerous dogs have been and the Annual Easter Egg Hunt is to be held there next week. Shannon Fragmin asked about law concerning pedophiles and being close to parks. Mr. Cahill stated that it was three hundred feet. Mr. Spurlock stated he will have park checked.

MAINTENANCE: Written report given by Shawn Spurlock, Maintenance Supervisor, and will be attached to the minutes.

FINANCIAL: Written report given by Vickie Kerns, Clerk

Bills were submitted to Council.

Account balances— see spreadsheet

Budget was approved by State Auditor's office and must be adopted on 3rd Tuesday of April which will be the next Council Meeting on April 18, 2017.

Shinnston Plumbing Co. Bill- They will agree to half of the \$545.90 to settle the bill which will be \$272.95 split 3 ways between the departments.

The other GPS on police vehicles will be installed Wed. April 5.

Spencer from "Conductive Data" will be at Fire Dept. Tuesday April 4 at 1 PM.

EMS/Fire Dept. permission to get credit cards and to purchase—Council agreed that Supervisors are allowed and they are to notify Vickie if someone else needs to be allowed to purchase.

EMS had enough in their account to make another \$5,000.00 (five thousand dollar) payment on their loan.

Pay for Council due to resignation was discussed and opinion received from attorney. Pay will be prorated.

Vickie tried to contact AT&T about lost phone and was advised she did not have permission to change account. Motion made by Wendy Posey to give Anna Harvey permission speak with AT&T to get change done or to cancel service and get a new plan, 2nd by Kristina Palmer. **MOTION APPROVED UNANIMOUSLY.**

BUILDING INSPECTOR REPORT: Vincent obtained information for Mr. Queen. Also he will be sending summons to appear to 3 property owners with properties in disrepair.

FIRE/EMS: Report submitted

Eddie Hardman stated that instead of purchasing the Firehouse software, they want to go with the EMS Charge Sync Pad which will cost \$58.00 per month and buying the IPADS. Discussion. This will take care of putting reports into NIFRS. Motion made by Wendy Posey to purchase IPADS, otter boxes and the system spending up to the amount of \$5,000.00 (five thousand dollars), 2nd by Kristina Palmer. **MOTION APPROVED UNANIMOUSLY.** EMS had 176 non-emergency transports last month and expected to exceed that

number this month. Discussed hiring additional staff to be able to handle the work load. Eddie Hardman stated that he has some employees that do not want to come out when needed.

Expedition needed repairs: work was donated but parts had to be purchased and can be taken out of the Special Revenue Fund. Wendy Posey made motion to approve the cost of parts \$412.93 (\$122.96 from Advance Auto Parts and \$289.98 from NAPA AUTO PARTS) to be paid out of Special Revenue Fund, 2nd by Randy Critchfield. MOTION APPROVED UNANIMOUSLY.

Anna Harvey stated that she spoke with Country Roads Leasing and they are just waiting for the ambulance and garbage truck to come off the assembly to finish financing.

BOARDS AND COMMITTEE REPORTS

WATER: Anna Harvey and Vickie Kerns to meet with Jim Harris to go over his concerns with the East View Agreement, then they will go to East View Water Board meeting on April 12, at 12 PM. After this meeting, Anmoore's next Water Board meeting will be scheduled. Eddie Hardman asked if our water rates will be raised in near future. Anna Harvey stated that we are waiting on our Water and Sewage Reports to be finished and then rate increases will have to be discussed. As we are in the process to obtain water upgrades, the rates as they are right now are not enough to sustain any type of funding either by grants or low interest loans.

RECREATION COMMITTEE: Anna Harvey thanked everyone who came out to support the Fund Raiser on Sunday. Approximately \$4,000.00 was raised. Easter Egg Hunt will be next Sunday, April 9 at 2 PM. A work day is scheduled for April 29. There are various jobs around the parks such as painting and mulch that need done. May 20 at 2 PM will be a meeting to discuss the National Night Out which will be held first Tuesday in August. Volunteers will be needed. Eddie Hardman suggested street clean-up also.

UNFINISHED BUSINESS

Cameras were purchased.

New Employee- Shannon stated that interviews were done on March 28, 2017 for part-time maintenance employee. More discussion will be had in Executive Session.

NEW BUSINESS

Resignation-Shannon Fragmin stated that Mayor Eddie Hardman resigned as Mayor on March 28, 2017 which will make the Recorder the Mayor. Motion made by Kristina Palmer to accept Mayor Eddie Hardman's resignation of Mayor position 2nd by Wendy Posey. In a roll call vote Kristina Palmer: yes, Wendy Posey: yes, Randy Critchfield: yes, Anna Harvey: yes, Chad Palmer: no. Motion Approved four to one.

Shannon Fragmin appoints Anna Harvey as acting Recorder. Wendy Posey made motion to make Anna Harvey Acting Recorder, 2nd by Kristina Palmer. In a roll call vote Kristina Palmer: yes, Wendy Posey: yes, Randy Critchfield: yes, Anna Harvey: yes, Chad Palmer: no. Motion Approved four to one.

Replacement of Council Seat: The three names that are currently running for council was put in a box and a name was drawn to fill empty position. Amanda Cahill was the name pulled out. Motion made by Kristina Palmer to appoint Amanda Cahill to the vacant Anmoore Town Council seat for the remainder of the term, 2nd by Wendy Posey. Motion Approved Unanimously.

Change in Bank accounts: Eddie Hardman will stay on EMS and Fire accounts. Motion made by Kristina Palmer to have Eddie Hardman's name removed from West Union Bank Town accounts, and to have Shannon Fragmin added to the Towns accounts, 2nd by Wendy Posey. Motion Approved Unanimously. Kristina Palmer amended this motion to include ADP signatories also, 2nd by Wendy Posey. All in favor

Shannon stated that a letter will need to be drafted for the 911 calls.

BILLS

Motion to pay the bills made by Kristina Palmer, 2nd by Wendy Posey. Motion Approved Unanimously.

Shawn Spurlock stated that monitor in Fire Dept. is not working and will need to be replaced.

COUNCIL COMMUNICATIONS

Next meeting will be Tuesday April 18, 2017 to lay levy.

EXECUTIVE SESSION

Kristina Palmer made motion to go into EXECUTIVE SESSION, 2nd by Chad Palmer. Motion Approved Unanimously.

Motion made by Chad Palmer to go back into REGULAR SESSION, 2nd by Wendy Posey. Motion Approved Unanimously.

Employee issues were discussed in EXECUTIVE SESSION.

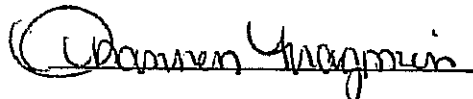
Motion made by Kristina Palmer to approve the raises given effective 3/21/17 to Officer Stout, Officer Menendez, Vickie Kerns, and Melissa Coffindaffer, 2nd by Chad Palmer. Motion Approved Unanimously.

Motion made by Wendy Posey to hire Shirley Van Wildman to part-time Maintenance position at discussed rate with no benefits, 2nd by Kristina Palmer. Motion Approved Unanimously.

Motion made by Wendy Posey to pay Amanda Cahill for the whole month as councilmember and to prorate new officers, 2nd by Kristina Palmer. Motion Approved Unanimously.

ADJOURNMENT

Motion to adjourn was made by Kristina Palmer, 2nd by Wendy Posey. Motion Approved Unanimously.



Shannon Fragmin, Mayor



Acting

Anna Harvey, Recorder

APPROVED ON: Tuesday April 18, 2017

MAYOR
P. EDDIE HARDMAN

RECORDER
SHANNON FRAGMIN

COUNCIL
ANNA HARVEY
RANDY CRITCHFIELD
CHAD PALMER
KRISTINA PALMER
WENDY POSEY



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SIGN IN SHEET

NAME	ADDRESS
Gary Riley	
ANDY QUINN	

TOWN OF ANMOORE 4-3-17 COUNCIL MEETING

TOWN

Account balances after bills paid as of 3-31-17**

GENERAL	\$	164,156.00
WATER	\$	76,782.70
SEWER	\$	21,069.66
RAINY DAY	\$	3,802.32
SEIZURE(POLICE)	\$	50.00
SECURITY DEPOSIT	\$	15,566.34
DEPOSIT	\$	36,334.45
PAYROLL	\$	6,640.71
COAL SEV	\$	18,346.80
TOTAL	\$	342,748.98

EMS/VFD ACCOUNTS

*Account Balances*after bills paid as of 3/31/17*

EMS	CHASE	\$	120,018.84
VFD	GENERAL	\$	9,024.52
VFD	SPECIAL	\$	18,483.46

Town of Anmoore Council Meeting Financial/Office Report 4/3/2017

Bills-see spreadsheet

Account balances-see spreadsheet

Budget—State Auditor has approved our Budget.
Budget must be adopted on Tuesday April 18th.

Shinnston Plumbing Co.-Spoke with them and they will be willing to accept half of the \$545.90 to settle the bill. (\$272.95 split 3 ways)

GPS- Police— Paperwork was submitted and the GPS will be installed Wed 4/5/17.

Computer/Network- Spencer from Conducive Data will be at the Fire Dept Tue. 4/4/17 at 1PM

Permissions: EMS/Fire Dept.

Pay for Council: Due to resignation

pd 5,000. on EMS loan.

Building Inspector Report

Queen- Vincent and Mr. Queen have spoken. Vincent obtained the information that Mr. Queen requested.

Vincent will be sending summons to appear to 3 property owners with properties in disrepair.

*ATLT - mm WP, KP All in Q
CX & start a new one.
All in Q*

Mayor and Council,

Work orders were done.

Picked up trash.

Cleaned shop and vehicles.

Delivered rock to a couple different places.

Fixed leaking service at Joë Gallan's meter well.

Delivered door tags.

Purchased 10 camera security system.

Did shut-offs for non payment.

Cleaned up salt spreader.

Worked on riding mower.

Read meters.

Dry trash was done.

John lost City cell phone.