

MAYOR
SHANNON FRAGMIN

The Town of Anmoore

RECORDER
ANNA HARVEY

COUNCIL
AMANDA CAHILL
MATTHEW CAHILL
GARY RILEY
KRISTINA PALMER
WENDY POSEY

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JULY 25, 2017

Minutes for Special session of the Council of the Town of Anmoore held **Thursday, JULY 25, 2017** at the Anmoore Fire Department/Council Chambers, 158 Ash Street, Anmoore, WV at 5:30 PM to meet with the Anmoore EMS.

CALL TO ORDER: Special meeting to meet with the Anmoore EMS was called to order by Mayor Shannon Fragmin.

ROLL CALL: Mayor Shannon Fragmin, Council members Kristina Palmer, Gary Riley, Matthew Cahill, Amanda Cahill, Wendy Posey, and Recorder Anna Harvey were all present.

After roll call the Council proceeded with the following business:

NEW BUSINESS

Mayor Fragmin stated that this was an open meeting to discuss any issues that needed to be discussed.

Report was given by Dr Shana Nicolson on Fire Department and EMS. The Fire Department Special Fund monies from the State have been withheld because reports have not been filed. She is currently working on these reports and money should be released this week and she is showing Meredith McClain what needs to be filed for future. Anmoore Fire does not have any out dated gear in use and hoses are all operational and passed inspection. The EMS can still use LifePak 12s and they can be worked on if they need repaired. Lifepak 15's is something to put on wish list to work on for future purchase.

EMS employees expressed concerns with using the LifePak 12's and needing repaired.

Mayor Fragmin stated that documentation needs to be addressed. The run sheets need to be professional and complete as they are part of patients medical record. The Run Sheets will be changing in near future. Training on how to document on run sheets will be offered.

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EMS employees expressed the IPADS are not user friendly and we may need to order an additional program to make them more user friendly. Discussed IPADS are not useful for emergency calls. EMS will get additional information on soft ware. Anna Harvey will check with ASAP Billing on the EMS charts system.

Mayor Fragmin stated that schedules need to be electronically done as well as transports so everyone knows what's going on in the department. If someone calls off, it will be easier to solve the issue.

Ems personnel complains of all the call offs. Mayor Fragmin stated that if call offs continues then those need to be let go. They're not being considerate to their fellow workers or the EMS Service. Discuss scheduling issues. Dr. Nicolson stated to try to recruit from the classes getting ready to graduate.

Discussed wages and possible increase. Anna Harvey stated that many employees on the roster have just been hired within this year. Raises are done according to time served at Anmoore EMS.

Mayor Fragmin asked about a drop box for suggestions. Anna Harvey stated that we have the white box for water bills out front and they could address any mail to Mayor Fragmin.

EXECUTIVE SESSION

Motion made motion to go into **EXECUTIVE SESSION** at 6:30 PM made by Amanda Cahill, 2nd by Wendy Posey. **Motion Approved Unanimously.**

Motion made by Wendy Posey to go back into **REGULAR SESSION** at 6:50 PM, 2nd by Matthew Cahill. **Motion Approved Unanimously.**

Issues discussed in Executive Session were personnel issues.

Next order of business when back in regular session was purchase of radios for Fire Department and EMS.

Motion made by Gary Riley to purchase the XTL 2500 at the cost of \$1,550.00 (one thousand five hundred and fifty dollars), 2nd by Wendy Posey. **Motion Approved Unanimously.**

Motion made by Wendy Posey to purchase 4 (four) portable radios (2 for Fire and 2 for EMS) at a cost of \$3,200 (three thousand two hundred dollars), 2nd by Amanda Cahill. **Motion Approved Unanimously.**

There was a brief discussion on hiring of police part-time or full time. Mayor Fragmin stated that council need to think about this issue for next meeting.

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Motion to adjourn was made by Kristina Palmer, 2nd by Wendy Posey. **Motion Approved Unanimously.**

Anna Harvey, Recorder

Shannon Fragmin, Mayor

APPROVED ON: August 7, 2017